# MONTREAT BULLETIN

## MONTREAT COLLEGE CATALOGUE

## 1957-1958

ANNOUNCEMENTS FOR 1958-1959

MONTREAT, NORTH CAROLINA

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# 1958

**JANUARY**

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# 1959

**JANUARY**

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**FEBRUARY**

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**MARCH**

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**JUNE**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

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**DECEMBER**

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*Above: An Airplane view of Montreat*
*Below: College Hall*

# MONTREAT COLLEGE

## MONTREAT, NORTH CAROLINA

## CATALOGUE NUMBER

1957-1958

## ANNOUNCEMENTS FOR 1958-1959

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MONTREAT BULLETIN

Published Nine Times a Year—January, February, March, April, May, June, August, October and November, by the Mountain Retreat Association, Montreat, N. C.

Volume XI JANUARY, 1958 Number 1

Entered as Second-Class Matter, Feb. 21, 1948, at the Post Office at Montreat, N. C., under the Act of Congress, Aug. 24, 1912.

## THE LEGAL TITLE OF THE INSTITUTION IS

## "MONTREAT COLLEGE, INC."

THIS TITLE SHOULD BE USED WHEN YOU INCLUDE THE COLLEGE AS A BENEFICIARY IN YOUR WILL

## FORM OF BEQUEST

Since each State has special statutory regulations in regard to wills, it is most important that all testamentary papers be signed, witnessed and executed according to the laws of the State in which the testator resides. In all cases, however, the legal name of the corporation must be accurately given, as in the following form:

"I give and bequeath_____to Montreat College, Incorporated, at Montreat, North Carolina, and to their successors and assigns forever, for the uses and purposes of said School, according to the provisions of its charter."

All legacies to Montreat College are exempt from Inheritance Tax. In some cases where large sums are involved, a legacy to Montreat College would bring the total Inheritance Tax into a lower bracket and would reduce Inheritance Tax as a whole. Montreat College urgently needs an Endowment, and money for Christian education cannot be spent to better advantage than for the benefit of this institution.

# THE COLLEGE CALENDAR

1958 - 1959

1958

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|---|---|
| Sept. 5—Friday | Faculty Meeting, 8:00 p.m. |
| Sept. 6-8 | Faculty Workshop. |
| Sept. 8—Monday | Dormitories open to Freshmen and Transfer students; Freshman orientation begins, 1:30 p.m. |
| Sept. 11—Thursday | Registration of Freshmen and Transfer Students. |
| Sept. 12—Friday | Registration of Upperclassmen. |
| Sept. 13—Saturday | Classes Begin, 8:15 a.m. |
| Sept. 13—Saturday | Opening Chapel Exercises, 10:00 a.m. |
| Oct. 30—Thursday | Long Week End. |
| Nov. 4—Tuesday | Classes Resume, 8:15 a.m. |
| Dec. 20—Saturday | Christmas Holidays Begin, 12:30 p.m. |

1959

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| Jan. 5—Monday | Classes Resume, 8:15 a.m. |
| Jan. 19-24 | First Semester Examinations. |
| Jan. 26—Monday | Registration for Second Semester. |
| Jan. 27—Tuesday | Second Semester Classes Begin, 8:15 a.m. |
| March 26—Thursday | Easter Holidays Begin, 12:30 p.m. |
| March 31—Tuesday | Classes Resume, 8:15 a.m. |
| May 24—Sunday | Baccalaureate Service, 11:00 a.m. |
| May 25—Monday | Graduation Exercises, 10:00 a.m. |

# Organization

## BOARD OF TRUSTEES

Mrs. R. C. Anderson, *Honorary Member*——Montreat, N. C.
The Rev. Vernon S. Broyles, Th.D., D.D.——Atlanta, Ga.
The Rev. C. Grier Davis, Th.D., D.D.——Asheville, N. C.
The Rev. S. Wilkes Dendy, D.D.——Dalton, Ga.
The Rev. Raleigh M. Engle, Th.M., D.D.——Chester, S. C.
The Rev. T. A. Freeman, D.D.——Elizabethton, Tenn.
The Rev. J. Wayne Fulton, D.D.——Miami, Fla.
Mr. Joseph L. Hunter——Asheville, N. C.
Mrs. J. Fred Johnson——Kingsport, Tenn.
The Rev. J. K. Johnson, Th.M., D.D.——Memphis, Tenn.
Mrs. Kenneth S. Keyes——Miami, Fla.
The Rev. J. Cecil Lawrence, D.D.——Atlanta, Ga.
The Rev. Wm. H. McCorkle, D.D.——Bristol, Tenn.
The Rev. C. H. Patterson, D.D.——Bluefield, W. Va.
Mr. Henry Simpson——Greenville, S. C.
The Rev. Samuel S. Wiley, D.D.——Lookout Mountain, Tenn.
Mrs. S. Clay Williams, Jr.——Winston-Salem, N. C.

## EXECUTIVE COMMITTEE

Dr. C. Grier Davis, *Chairman*
Dr. W. H. McCorkle, *Vice Chairman*
Mr. Joseph L. Hunter, *Secretary*
Mrs. J. Fred Johnson
Mr. Henry Simpson

# MONTREAT COLLEGE
# OFFICERS AND STAFF OF ADMINISTRATION

1957-1958

GEORGE A. ANDERSON, A.B., B.D., Th.M.—*Vice-President*
WILLIAM B. RICH, A.B., M.S., Ed.D.—*Dean of the College*
MARY ELIZABETH WILSON, A.B., M.A.—*Dean of Students*
MARY WELLS MCNEILL, A.B.—*Registrar*
EVELYN LEE MORRIS, A.B., M.A.—*Asst. Dean of Students*

## LIBRARY

VIRGINIA WRIGHT BUCHANAN, A.B., M.A. in L. Science—*Librarian*

## HEALTH SERVICE

LUCY GRIER, R.N., B.A., M.A.—*Resident Nurse*
MARY WARD—*Assistant to the Nurse*

## BUSINESS ADMINISTRATION

HARRY MCDONNOLD, B.S.—*Business Manager*
C. A. STUBBS, B.S.—*Manager of Montreat Hotels*

# MONTREAT COLLEGE FACULTY — 1957-58

GEORGE A. ANDERSON—*Vice-President, Bible*
Hampden-Sydney College, A.B.; Columbia Theological Seminary, B.D., Th.M.

WILLIAM BOYD RICH—*Dean of the College, Education*
Maryville College, B.A.; University of Tennessee, M.S., EdD.

ELIZABETH WILSON—*Dean of Students, Bible*
Vanderbilt University, A.B., M.A.; Graduate Work: Peabody College, University of Hawaii, Northwestern University, Columbia Seminary. Study and travel, England, France, Brazil.

MARY WELLS MCNEILL—*Registrar*
Agnes Scott College, B.A.; Business course at Katharine Gibbs Secretarial School, New York City.

V. ZOULEAN ANDERSON—*Bible*
College for Women, Columbia, S. C., B.A.; Columbia University, M.A.; Assembly's Training School; Biblical Seminary, New York, N. Y.

JAMES C. BAY—*Education and Psychology*
Oberlin College, A.B.; Columbia University, A.M.; New York University, PhD; Graduate study, University of California.

VIRGINIA W. BUCHANAN—*Librarian*
King College, B.A.; Peabody College, M.A. in Library Science; Graduate Study: Summer School at the Sorbonne, Paris; University of North Carolina.

JO MORGAN BURCHFIEL—*Business Education*
Mars Hill College; Western Carolina College, B.S.; George Peabody College, M.A.

SYBIL BARRINGTON CORBETT—*English*
Woman's College of University of North Carolina, A.B.; University of North Carolina, M.A.; University of North Carolina, two summer sessions; Appalachian State Teachers College, two summer sessions; University of Southern California, summer session; Yale University, summer session.

BENJAMIN C. DUNFORD—*Theory, Counterpoint, Music History*
Salem College, B.M.; University of Texas, M.Mus.; Eastman School of Music of the University of Rochester, N. Y., Ph.D.; Graduate study: The University of Michigan.

MRS. BENJAMIN DUNFORD—*Piano, Related Courses*
Salem College, B.M.; University of Texas, M.Mus.; Graduate study in piano: Dalies Frantz and Edwin Hughes, New York, N. Y.

MRS. ELISA FERNANDEZ—*Spanish*
Louisiana State University, B.A.; Residence in Mexico prior to college.

GORDON H. GREENWOOD—*Journalism*
University of Illinois, B.S. in Journalism. Short Course in University of London, England.

LUCY GRIER—*College Nurse, Hygiene*
Agnes Scott College, B.A.; Presbyterian Hospital, New York, N. Y., R.N.; Columbia University, M.A.

ALLAN GUY—*Voice, Chorus*
University of Georgia; Averett College; Westminster Choir College, B.M.; Travel around the world.

CLAIR F. HARDENSTINE—*Organ, Sacred Music*
Westminster Choir College, B.M.; Summer session, University of Alabama; Graduate study, Northwestern University; Pupil of Barrett Spach.

SUE DAY HOLMES—*Art*
Ward-Belmont College, Art Certificate, additional sessions; Parsons' School of Fine Arts, New York City; Nachman School of Advertising, Atlanta, Ga.; Institute of Human Relations, Nashville, Tenn.

ALBERT C. HOLT—*Social Studies, Bible*
Park College, Parkville, Mo., A.B., A.M.; Peabody College, Ph.D.; Tusculum College, D.D.; Graduate Work; McCormick Theological Seminary, Chicago; University of Chicago; Study and travel, Greece, Italy, Canada, Cuba, Mexico.

ELIZABETH S. HOYT—*Social Studies*
Maryville College, B.A.; University of Tennessee, M.A.; Columbia University, two summer sessions; University of North Carolina, three summer sessions. Travel, England, Scotland, France, Switzerland.

ELIZABETH MAXWELL—*French*
Woman's College of University of North Carolina, A.B.; University of North Carolina, M.A.; Certificat de langue francaise, Sorbonne, Paris. Assistante de langue anglaise, Saintes, France, 1954-55; Summer Session, W.C.U.N.C.; Summer Session, Northwestern University.

HELEN MILES—*Home Economics*
Maryville College, B.A.; University of Tennessee, B.S., M.S.

EVELYN MORRIS—*Assistant Dean of Students, Psychology*
Montreat College, A.B.; Syracuse University, M.A.; University of North Carolina, Summer session.

THOMAS NESBITT—*Physics*
Berea College, Ky., B.A.

MARGARET E. SMITH—*Physical Education*
Flora Macdonald College, B.A.; Teachers' College, Columbia University, M.A.; Graduate Work: Peabody College, University of Wisconsin.

KARL D. SNYDER—*Science*
Occidental College, A.B.; University of California, M.S., Ph.D.

HELENE SOOS—*German*
Hungarian Royal University, Budapest, Hungary, M.A.; Travel in Germany, France, England, Holland, Italy, Romania.

THOMAS HUGH SPENCE, JR.——*History*
Davidson College, A.B.; Union Seminary in Virginia, B.D.; University of Edinburgh, Scotland, PhD; Biblical Seminary, New York City, ThD.

KATHRYN STEELE——*Field Secretary*
Montreat College, A.B.

GEORGE E. STOCKTON——*Business Education*
Trenton Teachers College, Trenton, N. J., B.S.; Temple University, Philadelphia, Pa., M.E.

ANNIE WEBB——*Mathematics*
University of Louisville, B.A.; Columbia University, M.A.

## HOUSEMOTHERS AND ASSISTANTS

MRS. S. E. LEE——*Resident Counselor, Howerton Hall*
Virginia College, Roanoke; Florida Woman's College.

MRS. E. C. GREGORY——*Resident Counselor, College Hall*
Student Personnel Training, Syracuse University.

MARY WARD——*Assistant to Nurse*
Flora Macdonald College.

## FACULTY COMMITTEES — 1957-58

*ABSENCE*: Dr. Rich, Miss Wilson, Miss Webb, and Miss McNeill.

*ACADEMIC COUNSELING*: Dr. Rich, Mr. Anderson, Miss Wilson, Miss McNeill, Miss Hoyt, Miss Anderson, Miss Buchanan, Miss Maxwell, Miss Morris, Mr. Hardenstine, and Mr. Stockton.

*ADMINISTRATION*: Mr. Guy, Mr. Anderson, Dr. Rich, Miss Wilson, Miss McNeill, and Miss Maxwell.

*ADMISSIONS AND CLASSIFICATION*: Miss McNeill, Dr. Rich, Miss Wilson, Miss Buchanan, and Mr. Anderson.

*ALUMNAE*: Miss Hoyt, Miss Anderson, Miss Miles, and Miss Steele.

*CHAPEL*: Dr. Holt, Mr. Anderson, and Miss Anderson.

*CURRICULUM*: Dr. Rich, Mr. Anderson, Dr. Dunford, Miss McNeill, Miss Hoyt, Miss Buchanan, Dr. Bay, Dr. Snyder, Dr. Holt, Mr. Stockton, Miss Anderson, and Miss Smith.

*LIBRARY*: Miss Buchanan, Dr. Snyder, Mrs. Corbett, Miss Anderson, Miss Hoyt, and Mr. Hardenstine.

*PERSONAL COUNSELING*: Miss Wilson, Miss Hoyt, Miss Morris, Miss Webb, Miss Maxwell, and Dr. Rich.

*PUBLICITY AND STUDENT PUBLICATIONS*: Mr. Stockton, Miss Maxwell, Mrs. Fernandez, and Miss Steele.

*RELIGIOUS ACTIVITIES*: Miss Anderson, Mr. Anderson, and Miss Morris.

*SOCIAL ACTIVITIES*: Miss Wilson, Miss Hoyt, Miss Morris, Miss Smith, Miss Steele, and Mr. Hardenstine.

*SELF-HELP ASSIGNMENTS*: Miss McNeill, Miss Miles, Miss Buchanan, and Miss Wilson.

*SPECIAL EVENTS*: Miss Maxwell, Mr. Stockton, Dr. Dunford, Miss Wilson, Miss Buchanan, and Miss Hoyt.

## THE PURPOSE OF THE COLLEGE

Montreat's four year college is striving to attain the highest in Christian character and cultural development. It was founded as a part of the religious and educational program of the Mountain Retreat Association, which is a declaration of trust held for the Presbyterian Church in the United States. From the beginning the Bible has been in its curriculum, and the knowledge of its truths and duties has been a requirement for graduation. The College has always given prominence to the Christian religion. Montreat believes that one must be familiar with the great truths of the Bible; that life must be understood in its right relationship to Jesus Christ before one can be considered properly educated; that only a society dominated by Christian principles is worthy of claiming only the best loyalties of strong men and women; and that Christianity is the only force that will inspire and strengthen one to accomplish the highest in education and to achieve the best in life. Montreat would have every student coming under its influence to develop alert and well-disciplined minds, and to grow in the likeness of Him who is "the way, the truth and the life."

Montreat would announce three distinctive major policies: First, a program that is Bible centered, Christ centered, and Church centered, with sound academic standards; second, a full social-recreational program; third, low expense rates to students.

The only officers and instructors appointed are to be those who give positive evidence that they have a sincere Christian faith expressed in Christ-like living and are actively related to some evangelical Church. The trustees and officers of Montreat realize that the strength of its Christian training and influence is determined most by the belief, character, purposes, ability, and activity of its faculty and other staff members. Hence, its faculty must be composed of men and women who are concerned with the moral and spiritual, as well as the intellectual, development of the student.

## HISTORY OF THE COLLEGE

In the summer of 1913 the Mountain Retreat Association authorized the President to offer the use of the Montreat grounds and buildings to the General Assembly of the Presbyterian Church, U. S., to be used during the winter season for school purposes.

In May, 1914, the General Assembly, meeting in Kansas City, Missouri, appointed a large committee to take under consideration the nature and character of the school to be established. Recommendation was made by this committee to the General Assembly in session in Newport News, Virginia, May, 1915, that the Mountain Retreat Association property could be used for a Normal School. The Assembly referred the establishment of the school to its several component Synods. The Synods of Appalachia, Georgia, Alabama, North Carolina, Tennessee and Virginia appointed Trustees for the purpose of opening the proposed school.

These Trustees convened on May 2, 1916, in Montreat, North Carolina. Rev. R. F. Campbell, D.D., was elected Chairman of the Board; Rev. W. T. Thompson, Jr., Secretary; and Mr. T. S. Morrison, Treasurer.

In October, 1916, the school opened its first session with eight pupils. At this time the school was under the control of the Board of Trustees as appointed by the above mentioned Synods. In 1931 (by unanimous vote of the Board of Trustees and of the Board of Directors of the Mountain Retreat Association) the charter of the College was amended so as to have the Board of Directors of the Mountain Retreat Association appoint the college Trustees.

In 1933, Montreat Normal School was reorganized as Monreat Junior College. At this time special emphasis was placed upon the growth of the College.

On Tuesday, April 3, 1945, at a meeting of the Board of Trustees of Montreat College, it was unanimously agreed to make Montreat a four-year college. The junior year was added in September, 1945, and the senior year was added in September, 1946.

## AFFILIATION

Montreat College is a member of the North Carolina Conference of Church-related Colleges, The North Carolina College Conference, and the Presbyterian Educational Association of the South.

The North Carolina Department of Education has approved Montreat College for teacher certification and grants Montreat graduates "A" teaching certificates upon graduation and completion of required courses.

## SUMMER CONFERENCES

Approximately 35,000 people visit Montreat during the summer season. These conferences afford opportunities for the students who work at Montreat in the summer to become acquainted with the leaders and activities of the Church and to hear the finest speakers, lecturers, and preachers of the world.

## THE LOCATION

Montreat College is located at Montreat, North Carolina. Situated in the heart of the Blue Ridge Mountains, it is one of the most picturesque spots in America. Montreat is the home of the Presbyterian Church, U. S., almost exactly in the center of the population of the Church. Its health conditions and its climate are unexcelled. Montreat is near enough to Asheville to have all the advantages of the city when desired, and at the same time it has the quiet protection, seclusion, and grandeur of the mountains unspoiled by modern commerce.

## CAMPUS

Montreat College has a beautiful campus extending over many acres and comprising a landscape of rare beauty, in the center of which is Lake Susan. Mountain tops attract groups of hikers; rhododendron-bordered streams entice picnic groups; while the Auditorium lawn with its beautiful shrubs forms a charming setting for the May Day festivities.

## BUILDINGS AND EQUIPMENT

The buildings of Montreat are unique and beautiful, being of native stone on the exterior and colorful mica-flint, granite, and sandstone on the interior. The floors are variegated marble.

GAITHER HALL is the College Administration Building. Besides the administration offices, it has classrooms, a library, science laboratories, and an especially beautiful chapel. This building is a gift made by Mrs. R. C. Anderson to the College in the year 1935.

LIBRARIES. Through the resources of the two libraries on the campus, Montreat College Library and The Historical Foundation of the Presbyterian and Reformed Churches, the students of Montreat College have access to more than fifty thousand volumes of books and a representative collection of current periodicals.

MONTREAT COLLEGE LIBRARY is located in the south wing of Gaither Hall. The collection contains approximately eighteen thousand volumes and is administered by a professionally trained librarian and a capable staff of student assistants. The reading room is one of the most pleasant places on the campus for relaxation, reflection and study.

THE HISTORICAL FOUNDATION of the Presbyterian and Reformed Churches, which is owned and operated by the General Assembly of the Presbyterian Church in the U. S., moved into a lovely new building in the summer of 1954. The collection of this library numbers 40,000 volumes and 25,000 pamphlets. The collection in addition to its excellent resources in the fields of religion and church history is strong in encyclopedic, bibliographic and biographic materials. It also contains much material in the field of state, national and European history.

ASSEMBLY INN is open the year round. The students and faculty have meals there, and the College frequently has its formal banquets, receptions, and parties in the Inn dining room. A number of the faculty members have rooms at the Inn. Parents and other guests will find comfortable accommodations there. The Inn is most unusual and attractive in construction.

ANDERSON AUDITORIUM has fifteen classrooms, four practice rooms and a chapel in addition to the large assembly room which seats 3,500 people and is used mainly for the summer conference program.

THE COLLEGE INFIRMARY is an attractive stone building. It has fourteen rooms and three baths and can accommodate forty people.

THE CROSBY ADAMS FINE ARTS BUILDING was purchased in December of 1948. It is an eighteen-room structure. This building houses the Music Department and the Minnie Cooper Wall Memorial Art Room.

HOWERTON HALL is the newest and largest of the dormitories. The living room is spacious and attractive. Each bedroom has a private or adjoining bath, and there is a large recreation room.

THE WORLD FELLOWSHIP BUILDING, constructed in 1937, was made possible by the Birthday Gift of the Woman's Auxiliary of the Presbyterian Church, U. S. This building is used as a dormitory for girls during the school term and for the women attending the Montreat Conferences during the summer season.

COLLEGE HALL is an attractive dormitory which can accommodate over a hundred students.

THE MCALISTER SOCIAL-RECREATIONAL HALL, constructed of native stone along Assembly Circle, is the newest building on the campus. The college book store and student lounge are on the first floor. The Assembly room, 73′ x 104′, is used for skating, square dancing, and other activities. On the second floor are the basketball court, with a seating capacity for 225, ticket and concession space, showers, and dressing rooms.

# GENERAL INFORMATION

## RELIGIOUS LIFE

It is the desire of the college to create such a Christian atmosphere in all phases of college life as will be conducive to the continuous Christian growth of the individual. Bible courses form an essential part of the curriculum. Regular attendance at Sunday services and daily chapel is required.

## ORGANIZATIONS AND STUDENT ACTIVITIES

The social life of the college centers in part around the student organizations. Departmental clubs, class organizations, the Athletic Association, the drama group, etc., provide varied activities and in addition, the college as a whole sponsors parties, outings, and programs throughout the year. In the fall and in the spring, special week ends are held for the entertainment of men students from neighboring colleges.

The availability of Asheville makes it possible for students to participate in the cultural opportunities of the city such as the Civic Music Concerts and the Community Theatre Plays.

### Student Government Association

Upon matriculation, all students become members of the Student Government Association, the government of which is based on the principle that Christian faith should find expression in everyday living. Regulations for putting this principle into practice have been made largely by the students themselves.

A Student Handbook, published annually by the Cabinet of S.G.A., contains information regarding all phases of college life and is sent to each new student upon admission. Copies are sent to prospective students upon request.

### Student Christian Association

The Student Christian Association is a student organization for the purpose of enriching the spiritual life of the student and developing Christian leadership. All college students are members of this group.

Opportunities for student participation are offered through the Sunday evening vesper services which are planned and conducted by the students themselves and through division into smaller groups giving students a chance to plan and carry out service projects. Off-campus opportunities are also made available for students wishing to gain field experience in Christian work.

### The Athletic Association

The College Athletic Association is a student organization which, together with the advisor, controls the athletic activities of the college. The purpose of this organization is to create interest, to develop physical efficiency, and to encourage wholesome play and sportsmanship in all recreational activities such as soccer, basketball, softball, volleyball, hiking, tennis, and individual and dual recreational sports.

The "M" Club is the Monogram Club, which is the honorary athletic organization on the campus.

### Student Publications

The SUN DIAL, which is the college annual, is issued in May and is edited by a staff elected from the student body.

The DIALETTE is the student newspaper.

*Above: A Formal Reception at Assembly Inn*
*Below: A voice lesson in the Music Building*

*Above: Church History Class in the Historical Foundation Building*
*Below: In the College Library*

## MONTREAT COLLEGE SINGERS

This is a choral group numbering approximately thirty, members of which are chosen through auditions at the beginning of the fall term. In addition to concerts on campus, the Singers present concerts in churches, schools, radio and T.V. stations in surrounding areas and make an annual extensive tour during the spring semester.

## PERSONAL COUNSELING PROGRAM

A Personal Counseling Program centering in the office of the Dean of Students and working closely with an Academic Counseling plan is designed to aid students in adjustment to all phases of college life and to promote normal growth through the fourfold ideal of mental, physical, social, and spiritual development. Emphasis is also given to the student's choice of a vocation and preparation for home life.

An Orientation Program for freshmen is carried out during each fall semester.

## HEALTH SERVICE

A graduate nurse or her assistant is on duty at the infirmary at all times. A college physician is available for consultation and makes regular calls.

Health blanks, required of all students upon admission, are to be filled out by the student's family doctor. Each student is given a physical examination during the fall.

Health insurance is made available for all students. Any expense as a result of special or prolonged hospitalization is the responsibility of the parent.

## ROOM RESERVATION AND ASSIGNMENT

Room reservations may be made by upperclassmen before May 1 in the office of the Dean of Students. A $10.00 room fee must be paid by August 1 or these reservations will not be held.

Assignment of rooms and roommates for freshmen and transfer students is made in the summer after the $10.00 room reservation fee is paid and the students have been formally admitted to the college. The $10.00 room fee is applied to the first semester expenses. A fee of an additional $50.00 is required of any student who wishes to reserve a room alone.

The money for room reservations is not refunded in case the student fails to attend Montreat College, unless the request for the refund is made before August 1.

There is no dormitory available for men students, but rooms may be reserved by them through the Office of the Dean of Students. The Assembly Inn is used for the housing of men.

## STANDARDS OF CONDUCT

It is expected that every student will live in harmony with the spirit and according to the regulations of the college.

The college reserves the right to ask for the withdrawal of any student who refuses to adjust to these standards or who harmfully influences another student.

# FINANCIAL INFORMATION

## Expenses

Fees paid by the students cover only a part of their instruction and of the operations of the College. Income from endowment and contributions from churches, through their various organizations, alumnae, and other generous men and women meet the balance.

Montreat College is organized and operated on the basis of a full scholastic year as a unit. Therefore all charges listed below are for the full scholastic year and are due and payable in advance, but, for the convenience of students, charges may be paid as listed on the following pages. It is necessary that all bills be paid on dates specified.

All students are expected to matriculate for the full scholastic year and must not expect any fees or charges to be remitted on account of irregularity of attendance or change in plans except in cases of serious illness where the college physician advises them to return home.

All checks and money orders should be made payable to Montreat College, Montreat, N. C.

### CHARGES FOR THE YEAR

| | |
|---|---|
| Tuition* | $200.00 |
| Board | 310.00 |
| Room | 60.00 |
| Medical and Infirmary | 15.00 |
| Library | 5.00 |
| Student Activities | 10.00 |
| | $600.00 |
| Hospital-Surgical and Accident Insurance | 18.50 |
| | $618.50 |

A $10.00 Room Reservation Fee is due with application for admission. In addition, $15.00 is due upon notice of acceptance, and no room will be held past August 1 without this. There will be no refunds of this $25.00 after August 1. This fee is, of course, deductible from the amount due upon entering school.

The costs as above are shown for the year, but will be charged by the semester as below:

| | |
|---|---|
| Room, Reservation Receipts | $ 25.00 |
| Cash, Check or Money Order | 308.50 |
| First Semester—Due on Entrance (plus fees) | $333.50 |
| Second Semester—Due upon Registration (plus fees) | $285.00 |

*Children of ministers are granted a fifty percent reduction in tuition.

In special cases, for convenience to parents, the College will accept monthly payments for charges but not fees, provided arrangements are approved in *advance.* This plan involves a $5.00 carrying charge and requires the payment of two months in advance upon entering, subsequent payments being due in seven equal installments beginning on October 5, and each 5th of the month through April 5.

Group hospital-surgical and accident insurance protection is mandatory. Details of this plan will be sent to the parents at the opening of the college year. The College receives no financial gain from this insurance, and it is offered only for the benefit of the students.

Montreat College has never made changes in the charges printed in its catalogue but reserves the right to make changes if economic conditions make such necessary.

# Fees

In addition to the above, certain courses require extra fees as below:

## TUITION IN SPECIAL SUBJECTS

| | | |
|---|---|---|
| Piano, Voice, Organ—one hour lesson | Year | $60.00 |
| Piano, Voice, Organ—one-half hour lesson | Year | 46.00 |

## SPECIAL FEES

| | | |
|---|---|---|
| Graduation Fee (Cap, Gown, Diploma) | | $10.00 |
| Radio, Record Player | Year | 5.00 |

## LABORATORY

| | | |
|---|---|---|
| Use of pipe organ: One hour daily | Year | 15.00 |
| Two hours daily | Year | 30.00 |
| Three hours daily | Year | 45.00 |
| Use of piano or electronic organ: | | |
| One hour daily | Year | 10.00 |
| Two hours daily | Year | 20.00 |
| Three hours daily | Year | 30.00 |
| Chorus assessment | Year | 2.00 |
| Physical Education 101, 102, 105, 106, 201, 202, 203, 204, 205 and 207 | | $1.50 |
| Physical Education 206 (Archery) | | $ 4.00 |
| Business 206-207 (Accounting) | Year | 5.00 |
| Business 108 (Office Machines) | | 5.00 |
| Use of typewriter, one hour daily | Year | 10.00 |
| All Science courses with Lab fees | Semester | 5.00 |
| Home Economics: | | |
| Foods 203 | | 5.00 |
| Foods 303 | | 5.00 |
| Clothing, 202 and 302 | Each | 2.00 |
| House Furnishings 304 | | 2.00 |
| Art 201 (Handcrafts) | | 4.00 |
| Art 101-102 | Semester | 3.00 |
| Art 321 | | 5.00 |
| Mathematics 103 | | 1.00 |
| Laboratory Teaching and Observation | | 15.00 |

## FOR DAY STUDENTS

| | |
|---|---|
| Tuition | $200.00 |
| Fees | Depending on Laboratory Courses |
| Student Activities | 10.00 |
| Library | 5.00 |
| Medical | 10.00 |
| Insurance (Optional) | 18.50 |

## SPECIAL STUDENTS

| | |
|---|---|
| Registration Fee | $10.00 |
| Course per credit hour | 10.00 |
| Fees | Depending on Laboratory Courses |

## BUSINESS REGULATIONS AND PROCEDURES

1. All laboratory fees are to be billed after classes begin.
2. The Student Activities Fee is used for Sun Dial, entertainments and various other student activities. This is payable in the Business Office on registration.
3. The regulation costume for all Physical Education classes may be purchased from the Physical Education Department at the first class session after registration for class. The costume will consist of a regulation type white shirt and shorts. The cost for one costume will be approximately $5.75. Each student is asked to bring with her a pair of white tennis shoes and white socks.
4. Students are permitted to bring their own radios and record players. Any student who uses one or both of these must pay a fee of $5.00 per year for electricity.
5. The room reservation fee is applied on the college account. It cannot be refunded after August 1.
6. The College will make no refund on account of irregular attendance or change of plans of the student. No money will be refunded on account of absence, withdrawal, or dismissal except in cases of serious illness where the college physician advises them to return home. For students paying on the monthly payment plan, full charges for the semester will become due and payable as of the date of absence, withdrawal, or dismissal.

## BOOKSTORE

The Montreat College Bookstore is maintained by the College for the convenience of the students. All school supplies may be obtained here. In addition to school supplies the Bookstore also carries toilet articles and personal supplies.

The Bookstore is run on a strictly cash basis. Student Bank checks are acceptable. Students are expected to pay for books and supplies when purchased. A general estimate of the amount needed for books for the first semester is $25.00 and for the second semester, $15.00.

## LAUNDRY

Laundry and dry cleaning may be sent out to a commercial laundry through one of the work scholarship students.

Ironing rooms in the dormitories are available for students' use. The College provides a washing machine and drier which may be used for a nominal fee.

Students may bring their own irons, but must use them only in the ironing rooms.

## STUDENT BANK

The College has a Student Bank. Parents may deposit to their daughter's account any amount of money. All checks sent for this purpose must be made out to the student. The office is open at stated times each day but Sunday for students to deposit and withdraw money. There is no charge for this service. It is for the convenience of the students and parents. It is highly recommended that the student use this means of banking for it teaches banking routines, such as how to write a check and to deposit and record money transactions. We believe the banking habit to be important. *The College cannot be responsible for money or valuables kept in the students' rooms.*

The College authorities do not permit students to write checks against a parent's account in the home bank unless approval of the parent is filed in the Student Bank. The College does not accept responsibility in connection with any violation of this regulation.

## INCIDENTAL EXPENSES AND ALLOWANCES

The College strongly advises parents to give their daughters a monthly allowance. Additional funds should be provided at the opening of school for books and supplies. The College is interested in co-operating with the parents in limiting incidental expenses and in giving the students some knowledge of what constitutes wise expenditure.

## SCHOLARSHIPS

Although Montreat College is not highly endowed, the College does have a number of scholarships for students who are especially

well qualified and have a genuine financial need. Four types of scholarships are granted by the College:

I. ACADEMIC SCHOLARSHIP. High school graduates who ranked in the upper ten percent of their graduating class academically and who qualify in character and personality may be awarded a four hundred dollar academic scholarship. The scholarship provides for one hundred dollars to be credited toward payment of the college charges for each year. In order to continue to receive the award the student must maintain an academic standing of 1.5 during her first year in college and an academic standing of at least 2.00 for each semester thereafter, and must share satisfactorily in college life.

II. MUSIC SCHOLARSHIP. The College offers a number of music scholarships based upon the student's aptitude and ability in music, her seriousness of purpose, and her financial needs. In order to qualify for one of these scholarships a student must have an audition before members of the faculty of the Music Department and be approved by the Music Department. These scholarships, for music majors only, are for a maximum of $400.00, depending upon the student's financial need, and provide up to $100.00 to be credited toward the payment of the college charges for the student each year. Continuing to receive the scholarship is dependent upon the student's making satisfactory progress in her music and academic work, and in her adjustment to college life.

III. MERIT SCHOLARSHIP FOR PROSPECTIVE CHURCH WORKERS. Ten Scholarships paying $2,000, divided into four annual payments of $500 each. These scholarships are awarded only to students with outstanding high school records, and preference is given to those who plan to be missionaries, musicians, or full-time church workers. Applicants must submit an autobiography of not less than 1,000 and not more than 2,000 words. Two or three of these scholarships are awarded each year, and recipients will be chosen on the basis of applications received prior to April 1 of the year in which they plan to enter college.

IV. STUDENT SELF-HELP. A limited number of work assignments, worth from $400 to $800, are given at the discretion of the work scholarship committee to girls who are worthy of a Christian education and must have financial help. These assignments provide one hundred or two hundred dollars to be credited toward payment of the college charges each year. Continuation of the assignments is dependent upon the student's performing her

assignments satisfactorily. The work includes dining room work, assisting instructors by typing and grading papers, and working in offices, the bookstore, and the library.

## HOW TO APPLY FOR SCHOLARSHIP

Students wishing to apply for any of the above scholarships should write to the President or the Registrar of the College, requesting application blanks for the type of scholarship desired. Students applying for music scholarships should make arrangements for the required audition before the academic year is completed in the spring, or during the summer before the College opens in September.

SUMMER WORK. Employment is given to a number of college students at Montreat during the summer months. This gives many girls an opportunity to save money for college expenses and, at the same time, enjoy Montreat conference life. Anyone wishing to apply for summer work should write to the President of the College and request a summer work application blank.

## SOURCES OF FUNDS

A great many very fine and worthy young women need financial assistance to secure a college education. Montreat earnestly desires to aid as many of these young women as the funds available will permit. We are dependent upon friends of Montreat who want to have a share in this splendid undertaking of providing the finest of Christian education for these young women.

Scholarships are given annually by individuals, Women of the Church, Sunday Schools, Churches, and other organizations. We believe that this number will rapidly increase as knowledge about the Christian education provided at Montreat is more widely known. We are sincerely grateful to all of those who, in any way, make it possible for Montreat to aid these choice young women.

# Admission

Students are admitted into the College in four categories: as entering freshmen, as junior college graduates, as transfer students with advanced standing, and as special students. The requirements and procedures for admission in each category are stated in the following sections.

## FRESHMEN

Candidates for admission as entering freshmen must have successfully completed a four-year course in an accredited high school. They are expected to have had at least 16 units of work, 11 of these from English, social studies, mathematics, languages and science. Those not meeting these requirements will be asked to demonstrate to the satisfaction of the Admissions Committee that they are capable of doing satisfactory college work.

Special requirements for students who wish to enter for the Bachelor of Arts in Music program are listed on page 51.

Candidates for admission are asked to carry out the instructions stated below:

1. Write to College Registrar for application blank and physician's statement. Every application must be accompanied by a $10 room reservation fee to which $15 must be added by August first. Applicants are urged to pay these fees promptly, because plans for reserving rooms, ordering textbooks, etc., cannot be made until they are paid.

2. An official transcript of high school credits must be sent from the principal's office; he may use his own transcript blank, or the College will send one upon request.

3. Confidential Information Blanks will be sent to each student when she sends in her application. The student should have the following people fill in the blanks and return them to the College Registrar:

    a. principal of the high school

    b. pastor of church

    c. a friend who is familiar with the standards and ideals of Montreat College.

## JUNIOR COLLEGE GRADUATES

A candidate who is a graduate of an accredited junior college will be accepted with full standing, provided she meets Montreat College's requirements for transfer of credit. (See "Transfer Credit" and "Junior College Credit" page 31). These candidates for admission must follow the instructions stated below:

1. Write to Montreat College Registrar for application blank or use the blank in the back of this catalogue. Every application must be accompanied by a $10.00 room reservation fee.
2. An official transcript of junior college credits, including entrance credits, must be sent directly to the Montreat College office.
3. A catalogue of the college attended must also be sent to the Registrar.

## TRANSFER STUDENTS WITH ADVANCED STANDING

A student who wishes to transfer from another college *must have a statement of honorable dismissal from the college attended.* In addition, she follows the same instructions as stated for junior college graduates. (See "Transfer Credit," p. 31).

## SPECIAL STUDENTS

Students not living in the dormitories may be admitted to special courses in the college. Entrance requirements will vary according to the individual's purpose in taking the course. A personal interview with the Dean of the Faculty or Registrar is required.

## ACADEMIC COURSES OFFERED

The College offers the following specific courses of training:

I. Academic course leading to the Bachelor of Arts degree in:
   A. Bible and Christian Education
   B. English
   C. Social Studies
   D. Music

II. Academic course leading to the Bachelor of Science degree in:
   A. Business
   B. Elementary Education
   C. Biology

III. A. Professional courses in education leading to certification for secondary teaching in each of the areas in which the B.A. or B.S. degree is offered.
   B. Professional courses leading to certification as part-time teacher of Health and Physical Education in the Secondary Schools in N. C.

IV. Pre-professional training in nursing leading to the Bachelor of Science degree in Nursing.

V. Two-year Business Course leading to a Certificate in Secretarial Science.

## REQUIREMENTS FOR GRADUATION

The general requirements for graduation are (1) the successful completion of 122 hours of academic work, including basic requirements specified for most of the first two years, and major requirements specified by the department in which the major is being taken; (2) four semester hours of Physical Education except in special cases when excused, and (3) the accumulation of 122 quality points (see Academic Regulations, p. 28).

## GRADING SYSTEM

The grading system for academic courses is as follows:

A—Excellent
B—Good
C—Average
D—Passing

E—Denotes that the work has been unsatisfactory and that a condition has been incurred. A grade of E automatically becomes F unless the deficiency is removed during the following semester in which the student is enrolled.

F—Failure without privilege of re-examination.

I. —Incomplete. Work that is incomplete when report card is issued because of unavoidable occurrence, as illness. Work must be made up by a stated time; otherwise the student's grade becomes an F.

In Physical Education required courses an incomplete grade on semester work may be removed by repeating the course or by satisfactorily completing an additional activity course recommended by the instructor.

## ACADEMIC REGULATIONS

**The Unit of Credit**

The semester hour is the unit of credit. In most cases one credit is allowed for each hour of recitation per week in each course, and one credit for each two hours of laboratory per week, per semester. The Description of Courses indicates how many hours of credit are allowed for each course.

**Quality Points**

A minimum of 122 quality points is required for graduation, and a minimum of 62 quality points is required for the two-year business certificate. Quality points are awarded for class work, (except Physical Education Activity courses and chorus, for which no quality points are awarded) according to the following system:

1 semester hour with a grade of A counts 3 points.
1 semester hour with a grade of B counts 2 points.
1 semester hour with a grade of C counts 1 point.

Students should consult the Student Handbook for information regarding loss of quality points for excessive absences.

*Transfer students must have at least 60 quality points on senior college work to be eligible for graduation.*

**Dean's List**

The Dean's List is posted at the end of each semester; it is made up of those students who made a grade of at least B in every course for the semester.

**Classification Of Students**

The class standing of a student is determined by the number of semester hours of work completed.

Sophomore Class____24 semester hours and 15 quality points
Junior Class_____56 semester hours and 50 quality points
Senior Class_____90 semester hours and 90 quality points

**Re-examinations**

A fee of $1.00 is charged for each re-examination and must be paid at the business office before the re-examination can be taken. Re-examinations must be taken when scheduled.

**Residence Requirements**

Students are generally expected to spend the senior year in residence. The student may meet this expectation in either of two ways: (1) by spending the entire senior year in residence, or (2) by spending at least 42 of the last 60 hours in residence.

**Dropping a Course**

If, after the second week of the semester, a student drops a course which she is not passing, she automatically receives a grade of F. A student who drops a course in which she is making a passing grade will likewise receive a grade of F unless the Dean of the Faculty recommends otherwise.

**Report of Grades**

A report of the student's work is mailed to the parent or guardian at the end of each semester. A copy is also sent to the student. At the middle of each semester students are notified of any courses in which they are failing.

**Honors**

Honor certificates are awarded at commencement to those students who meet the following requirements: receive a grade of B or better on each subject each semester in academic subjects; meet the minimum requirements in physical education satisfactorily; and receive fewer than five demerits in each semester at Montreat. Scholarship pins are awarded to those who are entitled to honor certificates for at least three college years, one of which must be the senior year.

**Rights Reserved by the College**

The College reserves the right to exclude from college any student whose academic work is unsatisfactory, whose character and morals are not consistent with the ideals of the College, or

whose influence is detrimental to the spirit of the College.

The College also reserves the right to refuse to offer any course for which there are fewer than five students enrolled.

**Minimum Scholarship Standard**

A freshman who does not pass at least six semester hours of academic work with six quality points during her first semester will be placed on academic probation. A freshman who does not pass at least fourteen semester hours of academic work with twelve quality points for the year will be ineligible to register for further work at Montreat College.

Any student beyond the freshman year who does not pass at least nine semester hours of academic work with nine quality points during the first semester will be placed on academic probation. Any student beyond the freshman year who does not pass at least eighteen semester hours of academic work with eighteen quality points will be ineligible to register for further work at Montreat College.

The Admissions and Classification Committee will review the facts in each instance to which the above regulations are pertinent, and may make exceptions if the circumstances warrant their doing so.

**Absences**

All excuses for absences of resident students from the campus must be approved by the Dean of Students.

All excuses for absences from classes must be approved by the Registrar.

It is expected that students will not be absent without just cause. The responsibility for any work missed because of absence rests entirely upon the student.

In so far as absence affects a student's general standing in a course, the instructor concerned may use his judgment in reducing the student's grade, or in requiring her to make up work. See Student Handbook for detailed information.

**Withdrawal From The College**

Formal withdrawal from the College is arranged through the office of the Registrar and must then be approved by the Dean of Students. Such withdrawal becomes effective only when the completed application is filed in the office of the Registrar.

**Transcripts**

The College furnishes to the State Department of Education free of charge all necessary reports concerning credits for certificates. One complete transcript, likewise, will be sent upon request

to another institution. A charge of $1 will be made for each additional transcript sent out from the office. Under no circumstances does the College send official records to individudals, but only to other colleges, or to institutions generally recognized as properly handling them.

**Maximum And Minimum Loads**

Full time students are required to carry at least 12 semester hours of work. The maximum load a student is permitted to carry depends upon her academic standing. During the first semester of the freshman year no student will be permitted to carry more than 17 semester hours of work exclusive of Physical Education activity courses and chorus. After the first semester of the freshman year, students who have made an average below C (1.0) for the preceding semester will not be permitted to carry more than 15 semester hours of work exclusive of Physical Education activity courses, those who have had an average of C (a point average between 1.0 and 2.0) may carry not more than 17 semester hours exclusive of Physical Education activity courses and chorus, and those who have an average of B or above (2.0 or higher) may carry a maximum of 18 semester hours exclusive of Physical Education activity courses and choral work. It is to be understood that these represent absolute maximum loads and that in most cases it will be wise for students not to reach these maximums.

**Transfer Credit**

When a transfer student has fewer quality points than hours of credit when she enters Montreat College, the College will accept toward graduation only as many credit hours as the student has quality points. Quality points are not accepted on work for which Montreat College does not give quality points.

**Junior College Credit**

Junior College graduates must complete at least 60 hours of work on the senior college level and must have at least 60 quality points obtained on senior college work to be eligible for a degree from Montreat College.

## ORGANIZATION OF CURRICULA

For efficiency of administration, the academic department of the College is divided into the following areas of emphasis. The divisions included in each area are listed below.

### I. BIBLE AND CHRISTIAN EDUCATION

Bible
Christian Education

### II. LITERATURE AND LANGUAGES

English
French
Spanish
German
Latin

### III. PROFESSIONAL AND SOCIAL STUDIES

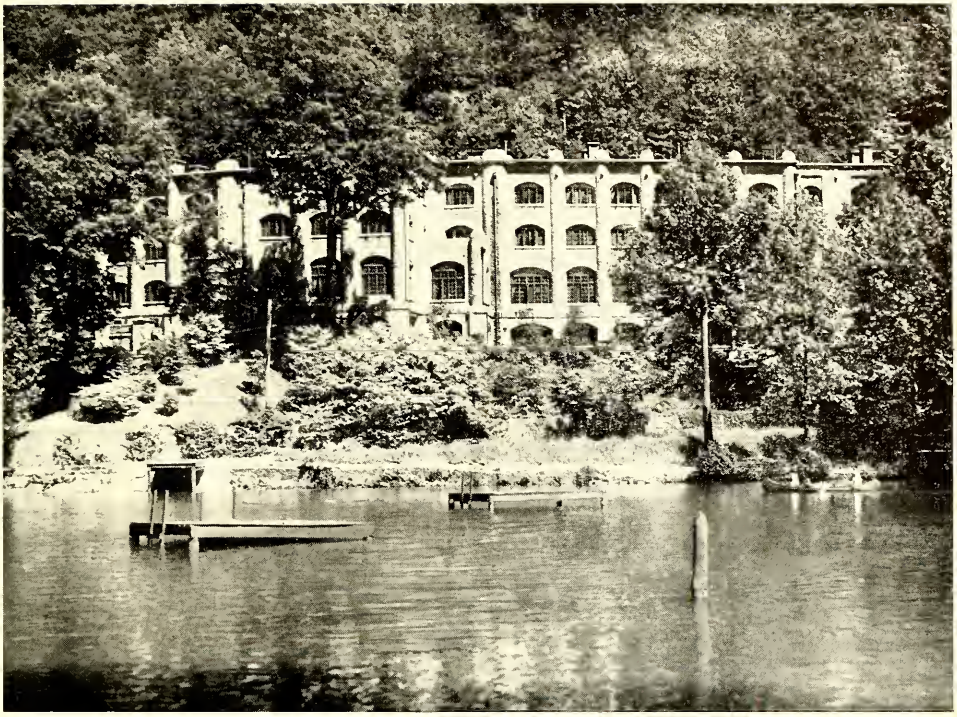
Education
Psychology
Social Studies
Secretarial Science
Pre-nursing
Health and Physical Education

### IV. SCIENCE

Chemistry
Biology
Physical Sciences
Home Economics
Mathematics

### V. FINE ARTS

Music
Art



*Above:* *Assembly Inn and a corner of the lake*
*Below:* *Howerton Hall and a section of the campus*

*Above: The Infirmary*
*Below: The Crosby Adams Fine Arts Building*

# DEGREES AND REQUIREMENTS

## FRESHMAN AND SOPHOMORE REQUIREMENTS

### BACHELOR OF ARTS DEGREE

The following are the basic requirements for all students seeking the Bachelor of Arts degree, except for those majoring in music; it is expected that these requirements will be met in the Freshman and Sophomore years.

**FRESHMAN**

| Subjects | Sem. Hrs. |
|---|---|
| Intro. to College | 0 |
| Bible 101-102 | 6 |
| English 101-102 | 6 |
| Foreign Language (French, Spanish, Latin, or German) | 6 |
| Science (Biology, Chemistry or Physical Science) | 6 |
| Social Studies 101-102 | 6 |
| Physical Education 101-102 | 2 |
| | 32 |

**SOPHOMORE**

| Subjects | Sem. Hrs. |
|---|---|
| Bible (201 required) | 6 |
| English 201-202 | 6 |
| Math. 100, 101, or 102 | 3 |
| Psychology 202 | 3 |
| Foreign Language | 6 |
| Social Studies (From 201, 202, 203, 204, 208, 209, or 304) | 6 |
| Physical Education 201 and one of the following: 202, 203 or 207 | 2 |
| | 32 |

Note: Twelve hours of the same foreign language required; credit not given for one year of language taken to fulfill degree requirements except with special permission from curriculum committee and instructor.

The following are the basic requirements for those seeking the Bachelor of Arts degree in Music.

**FRESHMAN**

| Subjects | Sem. Hrs. |
|---|---|
| Intro. to College | 0 |
| Music 101-102 | 8 |
| Applied Music | 4 |
| Bible 101-102 | 6 |
| English 101-102 | 6 |
| Science | 6 |
| Physical Education 101-102 | 2 |
| | 32 |

**SOPHOMORE**

| Subjects | Sem. Hrs. |
|---|---|
| Music 201-202 | 8 |
| Applied Music | 4 |
| Bible 201-202 | 6 |
| *English 201-202 | 6 |
| **Foreign Language | 6 |
| Physical Education 201 and one of the following: 202, 203, or 207 | 2 |
| | 32 |

*Students expecting to teach music in the public schools should take Psychology 202 instead of English 202, and take English 202 in their Junior year.

**Voice students must choose German as a first language. Other music students may take 12 hours of German or 12 of French, or 6 of each, in order to complete language requirements.

### BACHELOR OF SCIENCE DEGREE

The Freshman and Sophomore course for the Bachelor of Science degree is as follows:

**FRESHMAN**

| Subjects | Sem. Hrs. |
|---|---|
| Intro. to College | 0 |
| Bible 101-102 | 6 |
| English 101-102 | 6 |
| Science (Biology, Chemistry, or Physical Science) | 6 |
| Social Studies 101-102 or 201-202 | 6 |
| Physical Education 101-102 | 2 |
| Electives | 6 |
| | 32 |

**SOPHOMORE**

| Subjects | Sem. Hrs. |
|---|---|
| Bible 201-202 | 6 |
| English 201-202 | 6 |
| Mathematics 100, 101-102, or 105-106 | 6 |
| Social Studies (From 101, 102, 201, 202, 203, 204, 208, 209, or 304) | 3 |
| Psychology 202 | 3 |
| Physical Education 201, and one of the following: 202, 203, or 207 | 2 |
| Electives | 6 |
| | 32 |

## Nursing

The College, in conjunction with Memorial Mission Hospital of Western North Carolina, Inc., of Asheville, North Carolina, offers a five year course leading to a Bachelor of Science degree, granted by the College, and a Diploma in Nursing, granted by the Hospital. This course meets full academic and nursing requirements, preparing the graduate for executive and supervisory positions in the nursing field. It is designed to equip nurses with a high type of professional training and with an enriched cultural background.

The program listed below is that followed by the student in her two years of residence on the Montreat campus. A total of sixty semester hours of credit toward the Bachelor of Science degree is assigned to the courses carried in the Hospital School of Nursing. The College keeps in touch with the work of all applicants for the degree, to insure that they are maintaining a high level of attainment during their work in the Hospital Training School.

**First Year**

| | Sem. Hrs. |
|---|---|
| Intro. to College | 0 |
| Bible 101-102 | 6 |
| English 101-102 | 6 |
| History 201-202 | 6 |
| Physical Education 101-102 | 2 |
| Biology 101-102 | 6 |
| Psychology 202 | 3 |
| Speech | 3 |
| | 32 |

**Second Year**

| | Sem. Hrs. |
|---|---|
| Bible | 3 |
| Education 301 or 302 | 3 |
| English | 3 |
| Sociology 204 | 3 |
| Mathematics 103 | 2 |
| Chemistry 101-102 | 6 |
| Physical Education 201 and one of the following: 202, 203 or 207 | 2 |
| Electives | 12 |
| | 34 |

The following course of study is offered for students who desire positions as secretaries, bookkeepers and clerical workers. A certificate is presented upon the completion of the two-year course as outlined. Credit is also given in semester hours. Anyone completing the two-year course may continue in college and complete requirements for the Bachelor of Science in Business.

## Two-Year Secretarial Course

| | Sem. Hrs. |
|---|---|
| Intro. to College | 0 |
| Bible 101-102, 201 | 9 |
| English 101-102 | 6 |
| Business English 107 | 3 |
| Business 205 | 3 |
| Business Mathematics 105-106 | 6 |
| Accounting 206-207 | 6 |
| Office Machines 108 | 3 |
| Shorthand 103-104, 203-204 | 14 |
| Typewriting 101-102, 201-202 | 8 |
| Physical Education 101-102; 201 and one of the following: 202, 203 or 207 | 4 |
| | 62 |

Note: A minimum of 62 quality points is required for the two-year certificate.

## Part-Time Teacher of Health & Physical Education

For certification as Part-time Teacher of Health and Physical Education in the Secondary Schools in North Carolina, the student must elect the professional courses in education and psychology and fifteen semester hours in the field of Health and Physical Education in addition to the four semester hours required of all Freshmen and Sophomores.

Biology 101 and 102 (to be taken Freshman year) and Anatomy 205 are also required. The Faculty Advisor will aid the student in selecting courses.

| | Sem. Hrs. |
|---|---|
| Health Education 407 | 3 |
| Physical Education 307, 310, and 406 | 7 |
| Electives from 203, 204, 206, 207, 308, 401, 402, 403 | 5 |
| | 15 |

## REQUIREMENTS IN MAJOR FIELDS

The following are the instructions for the completion of the degree requirements, after the Freshman and Sophomore requirements have been met. These requirements are dependent upon the choice of a major and a vocational emphasis within that major, both of which must be chosen before the beginning of the junior year. The choice of specific courses should be made in consul-

tation with an academic advisor and the department in which the major is being taken.

## Bachelor of Arts in Bible and Christian Education

Students majoring in Bible and Christian Education are required to take 24 hours of work in Bible and Christian Education, in addition to the courses required in the first two years. These hours must include the following: Bible 301, 302, 401, 402, and Christian Education 303, 304, and 405.

### Church Lay Work

**Junior and Senior Years**

| Subjects | Sem. Hrs. |
|---|---|
| Bible and Christian Education | 24 |
| Electives | 38 |
| | 62 |

It is recommended that electives be chosen from the following:
Bible
Christian Education
English 203, 204, 303, 305
Education 302, 305, 307
Psychology 305, 307, 406
Music 305-306, 309-310, 402, 403, 404, 405, 406, 407
Social Studies 204, 304
Physical Education 309
Home Economics 201

### Teaching Bible in Public Schools

Though the following course should meet certification requirements in most states, students should consult their advisor about the requirements in the state in which they plan to teach.

**Junior and Senior Years**

| Subjects | Sem. Hrs. |
|---|---|
| Bible and Christian Education | 24 |
| Education and Psychology | 18 |
| Electives | 20 |
| | 62 |

### Church Secretary

See Bachelor of Science in Business

### Church Music

See Bachelor of Arts in Music

# Bachelor of Arts in English

The English major is required to have at least 30 hours of work in English beyond English 101-102. This must include the following English courses: 301 or 302; 401; 403 or 404; 405-406.

## Secondary School English Teaching

Students planning to teach English should take Speech (English 305) and Journalism (English 203 and 204). They should consult their advisor concerning meeting the certification requirements of the state in which they plan to teach.

**Junior and Senior Requirements**

| | Sem. Hrs. |
|---|---|
| English | 24 |
| Psychology and Education | 18 |
| Electives | 20 |
| | 62 |

## Writing

Although the College does not offer extensive courses in the specific types of writing, it offers the following program of study, which is of a kind that is in considerable demand as preparation for a variety of writing positions, including script writing and reporting, free-lance writing, editorial work, and proof-reading for both church and secular publications.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| English | 24 |
| Christian Education 406 | 3 |
| Art 408 | 3 |
| Music 305 and 306 | 6 |
| Social Studies 206, 302, 404 | 9 |
| Typing | 4 |
| Electives | 13 |
| | 62 |

# Bachelor of Arts in Music

## Vocal and Instrumental Music

This course of study is designed for the student who wishes to emphasize the study of music but does not plan to enter the fields of church music or music teaching in the public schools. The aim of the course is to equip the student for further music study or for private teaching.

Candidates for this degree must give half a recital program in their Junior year, and a full recital in their Senior year. The fol-

lowing Music courses are required: 301-302, 303-304, 409-410. In addition, piano majors will be required to take 313-314 and 411-412; voice majors will be required to take 315-316.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Music | 22 |
| Applied Music | 12 |
| Foreign Language | 6 |
| Social Studies | 6 |
| Psychology 202 | 3 |
| Electives | 13 |
| | 62 |

## Church Music

For students who plan to do part-time or full-time work as choir directors or organists in churches. Candidates for this degree must give half a recital program in their Junior year, and a full recital in their Senior year. The following Music courses are required: 402, 403-404, 405, 406, 407, 417.

| **Junior and Senior Years** | Sem. Hrs. |
|---|---|
| Music | 20 |
| Applied Music | 12 |
| Foreign Language | 6 |
| Social Studies | 6 |
| Psychology 202 | 3 |
| Christian Education 303-304 | 6 |
| Electives | 9 |
| | 62 |

## Music Teaching

This course of study is designed for the student who plans to do instrumental or vocal teaching in the public schools. The curriculum includes the Education and Psychology courses required for certification by the North Carolina State Department of Education. Candidates for this degree must give half a recital program during either their Junior or Senior year. The following Music courses are required: 301-302, 403-404, 405, 417.

| **Junior and Senior Years** | Sem. Hrs. |
|---|---|
| Music | 20 |
| Applied Music | 8 |
| Foreign Language | 6 |
| Social Studies | 6 |
| Education and Psychology | 18 |
| Electives | 4 |
| | 62 |

# Bachelor of Arts in Social Studies

The students who major in social studies are required to take Social Studies 101-102; 201-202; and twenty-four additional hours selected from the social studies courses—twelve hours of this must be in history courses.

Students choosing social studies as their specialized field may have a wide range of areas of service.

## Secondary School Social Studies Teaching

In addition to the thirty-six hours of required social studies, twenty-one hours of Psychology and Education must be taken to meet the North Carolina State requirement for certification or the number of hours necessary to be certified in another state of the student's choice. Electives are chosen under the guidance of the faculty advisor.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Social Studies | 24 |
| Education and Psychology | 18 |
| Electives | 20 |
| | 62 |

## Recreational or Social Work

Positions are available in Y.W.C.A., Y.M.C.A. (as Girl's worker), Professional Girl Scouts, Camps, State Welfare Departments and various institutions. In addition to the thirty-six hours of required social studies, the program is broadened to include a wide range of courses to help prepare the student for a variety of positions. Furthermore, the faculty advisor can help the student select additional courses to prepare her for a particular area; however, certain fields will require professional graduate training.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Social Studies | 24 |
| Psychology and Education | 12 |
| Handcrafts | 1 |
| Health | 3 |
| Physical Education | 6 |
| Electives | 16 |
| | 62 |

# Bachelor of Science in Biology

A student majoring in Biology is required to take thirty semester hours in the biological sciences; also, Chemistry 101-102, and either Chemistry 201-202, or Physics 101-102.

## Secondary School Biology Teaching

If the student wishes to teach Biology he must take in addition to the above requirements twenty-one hours in Psychology and Education for certification in North Carolina or the amount required in the state of the student's choice under the direction of the faculty advisor. The advisor will direct him in his choice of electives.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Biology | 18 |
| Psychology and Education | 18 |
| Chemistry | 6 |
| Chemistry or Physics | 6 |
| Electives | 14 |
| | 62 |

## Secondary School General Science Teaching

Freshman and Sophomore requirements for B.S. as listed in the general requirements, with the following courses during the Junior and Senior years:

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Chemistry 101-102 | 6 |
| Physics 101-102 | 6 |
| Biology | 18 |
| Psychology and Education | 18 |
| Electives | 14 |
| | 62 |

## Pre-Nursing Training

For those students who wish to receive a college degree before entering professional training in a hospital or graduate institution it is suggested that a major in Biology would provide a valuable background. The faculty advisor would guide the student in selecting her electives to fit her for this particular area.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Biology | 18 |
| Psychology and Education | 6 |
| Chemistry and/or Physics | 12 |
| Electives | 26 |
| | 62 |

# Bachelor of Science in Business

The curricula in Business Education prepares students for many careers and professions, including teaching, clerical or stenorgraphic work, store service and church secretaries.

## Secondary School Business Teaching

The degree in Business Education will be granted upon the successful completion of the prescribed courses for the Freshman and Sophomore years and the requirements for the Junior and Senior years listed below. Eighteen hours in Phychology and Education are needed to fulfill the North Carolina State requirements for certification. The following business courses are required: 101-102, 103-104*, 107, 108, 201-202, 203-204*, 206-207, 208, 300, 305.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Psychology and Education | 18 |
| Business Education | 44 |
| | 62 |

*Male students may be excused from shorthand with approval of department head.

## Secretarial Science

Positions are available in many church school offices, and churches, as well as in "the business world" for well qualified secretaries and bookkeepers. The following sequence of courses is required for those students who wish to major in Business but who do not wish to teach Business Education: 101-102, 103-104,* 107, 108, 201-202, 203-204,* 205, 206-207, 208, 300.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Bible and Christian Education | 6 |
| Business Education | 43 |
| Directed Electives | 13 |
| | 62 |

*Male students may be excused from shorthand with approval of department head.

## Church Secretary

This course is designed for students who are preparing for religious work in the capacity of a secretary and for active church work. The student who is planning for an active profession in the field of Christian Education as a Church Secretary will need a full four-year program, which includes a sound preparation in the academic work, and also provides specialized training in the business courses. Required courses in Business are: 101-102, 103-104, 107, 108, 201-202, 203-204, 205, 206-207. Electives are chosen under the guidance of the faculty advisor.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Bible and Christian Education | 12 |
| Business Education | 37 |
| Directed Electives | 13 |
| | 62 |

## Bachelor of Science in Elementary Education

The degree of Bachelor of Science in Elementary Education requires that the student select in the Freshman and Sophomore years Social Studies 201-202 and 302, and Psychology 202, and in the last two years eighteen hours of Psychology and Education and certain specified courses. The faculty advisor can help to guide the student in his electives in order to meet any requirements for the certificate or to provide for a well balanced program.

**Junior and Senior Years**

| | Sem. Hrs. |
|---|---|
| Psychology and Education | 18 |
| Children's Literature | 3 |
| Geography | 6 |
| Health and Physical Education | 6 |
| Art | 6 |
| Music | 6 |
| Government | 3 |
| Electives | 14 |
| | 62 |

# COURSES OF INSTRUCTION

INTRODUCTION TO COLLEGE. A course designed to direct the entering freshmen toward the development of a sound philosophy of life as a motivating force in making a success of the college experience, and to provide specific instruction in the following areas: The use of the library, the development of efficient study habits; and social adjustment in the dormitory and on the campus. One hour per week throughout the first semester. No credit. Required of all freshmen.

## Bible and Christian Education

**BIBLE**

101-102. THE LIFE OF CHRIST. This course begins with a survey of the historical facts in the Old Testament and Inter-Testament period that form a background for and suggest the purpose of the life of Christ. Then a study is made of His life as recorded in the gospels. Required of all Freshmen. Credit, six semester hours.

201. THE BEGINNING OF THE HEBREW NATION. A study of God's plan and purpose for His Covenant people as recorded in the Pentateuch. Required of all Sophomores. Credit, three semester hours.

202. THE DEVELOPMENT AND DECLINE OF THE HEBREW MONARCHY. This course traces the history of the Hebrew people from Joshua to the Babylonian Captivity. Prerequisite, Bible 201. Credit, three semeser hours.

301. THE APOSTOLIC CHURCH. A study of the beginning of the church in Jerusalem and its extension throughout the Gentile world, as recorded in Acts. Credit, three semester hours.

302. THE PROBLEMS OF THE CHURCH. A study of the problems of the early church and the suggested solutions as they throw light on the problems of today. Source material for this course, selected Epistles of Paul. Credit, three semester hours.

304. GENERAL AND PASTORAL EPISTLES. A study of the letters of Peter, James, John, and Paul. Credit, two semester hours.

310. LITERARY ASPECTS OF THE BIBLE. Same as English 310.

321. REFORMED DOCTRINE. A survey of the teachings of the Presbyterian and Reformed Churches, underscoring the idea that Christian doctrine is the basis of Christian conduct. **A Harmony Of The Westminster Standards** is used as a text. Credit, three semester hours.

401. OLD TESTAMENT PROPHETS. A study of the Prophets, the condition of the times in which they lived, the message they brought and its meaning for today. Credit, three semester hours.

402. CHRISTIAN DOCTRINE. A study of Christian faith and Christian life as taught in the book of Romans. Credit, three semester hours.

412. REVELATION. A detailed study of the Apocalypse of St. John with special emphasis upon the nature and interpretation of apocalyptic literature, the background of the book, its interpretation by early and later Christians and its philosophy of history. Credit, three semester hours.

421. AN INTRODUCTION TO PHILOSOPHY. Lectures, assigned readings, and reports. Credit, three semester hours.

422. CHRISTIAN ETHICS. A study of the fundamental principles of conduct with special emphasis on Christian ethics. Credit, three semester hours.

**CHRISTIAN EDUCATION**

303. GUIDING THE RELIGIOUS GROWTH OF CHILDREN. A study of the needs and characteristics of each group in the children's division. Special attention is given to the building of a curriculum suitable for each age level, and to methods of guiding the child in his religious growth through the use of the Bible and other materials. Credit, three semester hours.

304. GUIDING THE RELIGIOUS GROWTH OF YOUTH. A continuation of Christian Education 303. Characteristics and problems of youth in early and later adolescence are considered, together with a study of methods for teaching Bible and of curriculum building. Same as Education 304. Credit, three semester hours.

309-310. MUSIC IN CHRISTIAN EDUCATION. Same as Music 309-310.

405. ORGANIZATION AND ADMINISTRATION OF RELIGIOUS EDUCATION. A study of the principles governing the planning and carrying out of adequate church and community programs of Christian education. The various relations of the church session, pastor, superintendent, religious work director, teacher, the departments, young people's organizations, adult organizations, etc., are considered. Students taking this course are encouraged to teach a Sunday School class or work with a Youth Fellowship group. Credit, three semester hours.

406. A HISTORY OF THE CHRISTIAN CHURCH. A survey of the Church from Apostolic times until the present day with emphasis upon the formulation of doctrine, the development of the Roman Catholic Church, the Reformation, the rise of modern missions, and the organization and place of the Church in the life of today. The library of the Historical Foundation is utilized for study in connection with this course. Credit, three semester hours.

407. WORSHIP. A course in the study of the essentials of worship and materials for building worship programs. Credit, two semester hours.

408. PRINCIPLES AND METHODS OF COUNSELING. Same as Psychology 408.

# Business Education

101-102. ELEMENTARY TYPEWRITING. Initiation and development of keyboard control by touch method, with application to the production of letters, tabulations, manuscripts, and rough drafts. A minimum of 40 words per minute in sustained writing is required for credit in this course. Credit, four semester hours. Laboratory fee.

103-104. BEGINNING SHORTHAND. Development of reading and writing technique and vocabulary in Gregg Shorthand. Intensive study of brief forms and phrasing. Ability to take dictation at the rate of 80 words per minute, and to transcribe easily and accurately. Class meets five times a week. Credit, eight semester hours.

105-106. BUSINESS MATHEMATICS. This course is intended to provide a working knowledge of mathematical computation required in business. Credit, six semester hours.

107. BUSINESS ENGLISH. Grammar, usage and punctuation; vocabulary building; spelling; forms and composition of the business letter. Credit, three semester hours.

108. OFFICE MACHINES. Instruction and practice in the use of duplicating machines, full keyboard adding machines, ten-key adding machines, calculators, comptometer, and posting machines. Credit, three semester hours. Offered alternate years. Laboratory fee.

201-202. ADVANCED TYPEWRITING. This course requires development of sustained production of difficult forms of material such as letter placement and design, tabulation, billing, and manuscript writing. Major emphasis is on typing problems commonly met in business offices, and the development of speed. A speed of 50 or more words a minute is required. Credit, four semester hours. Laboratory fee.

203-204. ADVANCED SHORTHAND. Development of dictation and transcription skill. Students must pass with 95 per cent accuracy a series of shorthand tests dictated at the rate of 90 words a minute for a minimum of five minutes; to average for a given period a minimum transcription rate of 25 words a minute on letters of medium length, with 60 per cent in mailable form. Each student must also be able to take dictation at the rate of 100 words a minute for five minutes on a series of tests. Credit, six semester hours.

205. INTRODUCTION TO BUSINESS. This is primarily an orientation course in business. Topics include the different forms of business organization; personnel; marketing; finance; managerial controls. Offered alternate years. Credit, three semester hours.

206-207. ACCOUNTING. This course is planned to give the student the basic principles of accounting from the viewpoint of the secretary. Topics covered in the first semester include single entry and double entry bookkeeping, single proprietorship, statements, journals, ledgers, periodic summary, valuations, practice set, partnerships, voucher system, and corporation accounts. The second semester, corporation accounts, securities, manufacturing, job order, process accounting, elementary costing. Practice set. Credit, six semester hours. Laboratory fee.

208. INTRODUCTION TO ECONOMICS. In this course attention is given to the structure of modern economic society, with emphasis upon the closely integrated character of industry. Value and exchange, money, banking and credit, international trade and protection, rent, interest, wages and profits are the subjects which constitute the divisions of the field that are studied, the object being to develop principles as a guide for human action. Credit, three semester hours.

300. OFFICE MANAGEMENT. A study of office procedures, layout, routine of office work, selection and handling of correspondence and equipment, training of employees, payroll and business papers. Credit, three semester hours. Offered alternate years.

302. ECONOMIC AND REGIONAL GEOGRAPHY. Same as Social Studies 302.

303. BUSINESS LAW. This course presents the basic principles of business law relating to contracts, negotiable instruments, mortgages, liens, agencies, partnerships, corporations, personal and real property, wills, insurance, and bankruptcy. Offered alternate years. Credit, three semester hours.

305. RETAIL PRINCIPLES AND PRACTICES. A general survey of the fundamentals of retailing including the history and current trends in retailing. Units on merchandising, selling and publicity are included. The course includes some field trips. Credit, three semester hours.

# Education and Psychology

**EDUCATION**

301-302. COMPREHENSIVE INTRODUCTION TO FUNDAMENTAL AREAS OF TEACHING: Principles of teaching in public schools; objectives, methods, and management; audio-visual aids; measurement and evaluation; preparation of teacher-made tests; administration and scoring of standardized tests; observation in classrooms. Credit, six semester hours.

304. GUIDING THE RELIGIOUS GROWTH OF YOUTH. Same as Christian Education 304.

306. HISTORY OF EDUCATION. A study of the evolving philosophies and practices in education from ancient Greece and Rome to the present time. Credit, three semester hours.

312. CORRECTIVE READING. Study and practice in the diagnosis of non-clinical reading problems, and in the use of reading improvement aids. Laboratory work is done with students of all levels. Credit, two semester hours. Laboratory fee.

314. AUDIO-VISUAL MATERIALS. Study and practice in the use of audio-visual equipment, a survey of materials and the sources of audio-visual materials for classroom use, and a study of ways to use audio-visual materials to increase effectiveness of teaching. Credit, two semester hours. Laboratory fee.

411-A. DIRECTED TEACHING AND OBSERVATION. Prerequisites: Education 301-302, Psychology 305 and Psychology 307. Classroom experience one-half of each school day throughout one semester. Credit, six semester hours.

411-B. SEMINAR IN THEORY AND PRACTICE OF TEACHING. Credit, two semester hours.

**PSYCHOLOGY**

202. GENERAL PSYCHOLOGY. Motivation factors in behavior; learning and co-ordination of activity; self-control; personality and problems of adjustments. Simple experiments will form the basis of the work. Credit, three semester hours.

305. EDUCATIONAL PSYCHOLOGY. This course embraces a careful study of the psychological principles of education, with special emphasis upon the psychology of the learning process and its application to methods and practices of teaching. Credit, three semester hours.

307. A STUDY OF CHILDHOOD AND ADOLESCENCE. A study will be made of the child, tracing the physical, mental, moral, emotional and social development. This course is designed to show the application of psychological laws and principles to educational theory and practice. Prerequisite, Psychology 202. Credit, three semester hours.

406. PSYCHOLOGY OF ADJUSTMENT: A dynamic approach to personality and mental hygiene. Credit, three semester hours.

408. PRINCIPLES AND METHODS OF COUNSELING. The basic principles and methods used in educational, vocational, and personal counseling. For teachers in the public schools and church lay workers. Credit, two semester hours.

# English

101-102. FRESHMAN COMPOSITION. A course designed to teach students to write clearly and effectively. The course includes reading and analysis of essays and articles; some study of English grammar and syntax; and extensive practice in expository writing. Credit, six semester hours. (Students who need remedial work may be required to attend class four or five hours per week instead of the usual three.)

201. SURVEY OF ENGLISH LITERATURE. A survey of English literature before the Romantic Period. Major emphasis upon the masterpieces. Credit, three semester hours.

202. SURVEY OF ENGLISH LITERATURE. A survey of English literature from the beginnings of the Romantic Period to the present. Credit, three semester hours.

203. INTRODUCTION TO JOURNALISM. A basic course in the principles of journalism. The emphasis will be on fundamentals, such as the nature of news, newspaper style, and the preparation of news for the press; and on the application of these basic principles to church and school news work. Credit, two semester hours. Alternate years.

204. ADVANCED JOURNALISM. An advanced course in news and publicity work, including preparation of a number of types of news stories for the various kinds of publications. Some study of church and school publicity will be included. Credit, two semester hours. Alternate years.

301. SHAKESPEARE'S COMEDIES AND HISTORIES. A course designed to acquaint the student with the Shakespearean comedy and history play through the study of representative exam-

ples of each. Credit, three semester hours. Alternate years.

302. SHAKESPEARE'S TRAGEDIES. An intensive study of a few of the best tragedies. Credit, three semester hours. Alternate years.

303. CHILDREN'S LITERATURE. This course includes a selection and study of the best of children's literature; a study of the origin and value of story-telling; characteristics of a good story; the requisites of good story-telling; the selection and adaptation of stories. Credit, three semester hours. Alternate years.

304. HISTORY OF THE ENGLISH LANGUAGE. A study is made of the origin, growth, and structure of the English language; its spread over the world; the shaping influence upon it of Scandinavian, Norman-French, Latin, and Greek; the development of modern English from old English; modifications in sounds and in syntax; the development of the English vocabulary; and the relation of English to the other members of the Indo-European group of languages. Credit, three semester hours.

305. SPEECH. This course is designed to teach the practical, everyday aspects of speech—bodily control, voice quality, pronunciation, articulation, adjustment to the audience situation both as a speaker and listener, and the basic principles underlying all speech activities. Much practice is afforded the student in group discussion, panel discussion, conversation, oral reading, story telling, pantomime work, and extemporaneous and impromptu speaking. Credit, three semester hours.

310. LITERARY ASPECTS OF THE BIBLE. A course designed to acquaint the student with the Bible as literature. Credit, three semester hours.

401. ADVANCED GRAMMAR AND COMPOSITION. A study of the grammar and structure of American English, and of advanced problems in the organization and writing of exposition and argumentation. Credit, three semester hours. Alternate years.

403. THE ROMANTIC PERIOD. A course in the growth and triumph of Romanticism in England; major emphasis upon the critical and poetic works of Coleridge, Wordsworth, Byron, Shelley and Keats. Credit, three semester hours. Alternate years.

404. THE VICTORIAN PERIOD. Reading and study of materials of the period of Victoria 1832-1900, from the publication of Sartor Resartus through Stevenson and Wilde. Credit, three semester hours. Alternate years.

405. AMERICAN LITERATURE. A survey course in American literature from the beginning through the New England Renaissance. Reading of the major writers of this period is required. Credit, three semester hours. Alternate years.

406. AMERICAN LITERATURE. A survey of American literature, beginning with Walt Whitman and continuing to the present day. Credit, three semester hours. Alternate years.

408. MILTON. The prose and poetry, with emphasis on the major poems. Credit, three semester hours.

# Home Economics

201. HAND CRAFTS. Same as Art 201. Credit, one semester hour. Laboratory fee.

202. ELEMENTARY CLOTHING CONSTRUCTION. The fundamental principles of clothing construction and fitting. Credit, three semester hours. Laboratory fee.

203. FOODS AND COOKING. A study of food preparation and serving. Credit, three semester hours. Laboratory fee.

204. EVERYDAY ART. Same as Art 204. Credit, three semester hours.

302. ADVANCED DRESSMAKING. An advanced construction course planned to increase skill in fitting and construction and to give experience in working with various types of materials. Prerequisite: Home Economics 202. Credit, three semester hours. Laboratory fee.

303. ADVANCED FOODS AND COOKING. A study of meal planning, preparation and service. Prerequisite: Home Economics 203. Credit, three semester hours. Laboratory fee.

304. HOUSE FURNISHINGS. A study of the selection and arrangement of furnishings for the house. Credit, three semester hours. Laboratory fee.

# Languages

**FRENCH**

101-102. ELEMENTARY FRENCH. A course for those who have had less than two years of high school French. In it are studied the basic principles of French grammar, dictation, and pronunciation. Meets four hours a week. Credit, six semester hours.

201-202. INTERMEDIATE FRENCH. Prerequisites: Elementary French 101-102 or two years of high school French. This course includes advanced work in syntax, intensive study of irregular verbs, conversation, dictation, and translation from the standard works. Credit, six semester hours.

301-302. FRENCH COMPOSITION. Prerequisites: French 201-202 or the equivalent. This course includes study of grammar and the reading and interpretation of 19th Century French plays. Credit, six semester hours.

303-304. FRENCH CONVERSATION. Prerequisites: French 201-202 or the equivalent. Conversation in French on prescribed topics, with drill on idiomatic constructions and correct use of tenses. Required of students preparing to teach French. Credit, six semester hours. Credit will be given for one semester's work.

311-312. SURVEY OF FRENCH LITERATURE. Prerequisites: French 201-202 and 301-302. A resume of French history and a survey of French literature by centuries with illustrative readings from the most representative writers. Alternate years. Credit, six semester hours.

401-402. FRENCH CLASSICISM AND ROMANTICISM. Prerequisites: French 201-202 and 301-302. Emphasizes the works of

Corneille, Racine, Moliere and Hugo. Offered alternate years. Credit, six semester hours.

**GERMAN**

101-102. ELEMENTARY GERMAN. Drill in pronunciation, fundamentals of German grammar, composition, and reading of German stories and material on German life. Meets four hours a week. Credit, six semester hours.

201-202. INTERMEDIATE GERMAN. Review of German grammar; reading of German stories, plays, and novels. Composition and conversation. Credit, six semester hours.

**LATIN**

101-102. ELEMENTARY LATIN. This course is for students who have had less than two years of high school Latin. It includes an intensive study of forms, syntax, and vocabulary, as well as practice in translation and composition. Meets four hours a week. Credit, six semester hours.

201-202. LATIN PROSE. Selections from Cicero's Orations and Letters will be read. Considerable attention will be given to grammar, word derivation, and composition. Credit, six semester hours.

301-302. THE CLASSIC EPIC. Virgil's AENEID Books I-XI will be read in the original. The Homeric epics will be studied in translation. A study of Prosody is made. Credit, six semester hours.

401. LATIN LYRIC POETRY. Selections will be read from Horace's Odes and from the poems of Catullus, Tibullus, Propertius, and Ovid. Credit, three semester hours.

**SPANISH**

101-102. ELEMENTARY SPANISH. For those who have had less than two years of high school Spanish. The conversational approach method is emphasized (Spanish American accent). Basic essentials of grammar, composition, and practice in translation of selected readings are included. Meets four hours a week. Credit, six semester hours.

201-202. INTERMEDIATE SPANISH. Prerequisites: Spanish 101-102 or two years high school Spanish. Advanced Spanish grammar and composition. Drill on idiomatic expressions and irregular verbs. An insight into Spanish American culture is obtained through a Peruvian novel and Monterde's two selected plays. Credit, six semester hours.

301-302. SPANISH CONVERSATION AND COMPOSITION. Prerequisites: Spanish 201-202. Introductory linguistics with primary stress upon the Organic Basis for the Spanish Language. Good speech habits in Spanish conversation are developed through repetition and dictation procedures. Practical subject matter of every day life in Spanish American countries is used. Regional speech differences are

demonstrated. Spanish composition includes letters and themes. The tape recorder is used. Credit, six semester hours.

401-402. CONTEMPORARY SPANISH AND SPANISH AMERICAN LITERATURE. Prerequisites: Spanish 201-202. Attention is focused upon the late 19th century and the 20th century novels, short stories, and poetry of Ibanez, Quiroga, Dario, Gallegos, Galvez, and Alegria. Credit, six semester hours.

# Music and Art

**ART**

101-102. BASIC ART. A study of the principles of graphic expression: color, perspective, and design. There is practice in the various media. No credit. Laboratory fee.

201. HAND CRAFTS. A course designed to give basic skills to those who may wish to utilize them in church or social work, or enjoy them as a hobby. The use of inexpensive materials and simple tools is stressed. Same as Home Economics 201. Two hours of laboratory each week. Enrollment is limited to 16 students. Credit, one semester hour. Laboratory fee.

204. EVERYDAY ART. A basic course in art as it relates to the selection and use of everyday objects such as clothing and accessories, house furnishings and the like. (Same as Home Economics 204). Credit, three semester hours.

321. ART FOR ELEMENTARY TEACHERS. A course dealing with principles, aims, materials and methods for making art a meaningful form of expression for children of elementary school age. Two hours of lecture and two hours of laboratory per week. Credit, three semester hours. Laboratory fee.

408. ART APPRECIATION. A study of the various forms of art with a view to understanding and appreciating them. Credit, three semester hours.

**MUSIC**

To be accepted as a candidate for the degree of Bachelor of Arts in Music, the student must fulfill the following requirements before registration: (a) Attain a satisfactory grade in the Kwalwasser Music Talent Test; (b) Give evidence of musical aptitude and ability in an audition before members of the faculty of the Department of Music; and (c) Qualify for Piano 5 if planning to major in Piano or Organ, or for Voice 5 if planning to major in Voice.

A student who is not a music major may take as electives any music courses for which she is qualified.

Candidates for the degree in the fields of Vocal and Instrumental Music and Church Music must give half a recital program in their Junior year, and a full recital in their Senior year. Candidates for the degree in the field of Music Teaching must give half a recital program during either their Junior or Senior year.

A minimum of six hours of practice per week is required of all students taking applied music, regardless of credit granted. The ratio is one hour of daily (except Sunday) practice for each credit hour. A student who receives one-half hour of instruction weekly receives one credit per semester; hence, one hour of practice daily is required.

A student who receives one hour of instruction weekly receives two credit hours and is required to practice two hours daily. If a student receives instruction in two courses of applied music (piano and organ, etc.), she receives three hours of credit, and therefore must practice three hours daily (two hours on the primary instrument, one on the secondary), six days per week.

A student who does not qualify for Piano 5 or Voice 5 may take Piano 1-4, or Voice 1-4, according to individual ability. One-half credit will be granted.

All students receiving credit in applied music must take part in occasional student recitals and must attend all student, faculty, and guest recitals.

The Department of Music reserves the right to drop any student who, either by reason of insufficient musical ability or neglect of duty, fails to make satisfactory progress.

101-102. MUSIC THEORY. Training in the fundamentals of harmony and four-part writing. First semester: rudiments involving keys, scales, intervals; major, minor, and diminished triads and inversions; four types of cadences. Second semester: four-part writing of triads and seventh chords; modulations; melody harmonizing. Exercises in intervallic, melodic, and rhythmic dictation; melodic and harmonic dictation and keyboard harmony closely correlated with material studied. Five hours per week. Credit, eight semester hours.

201-202. MUSIC THEORY. Prerequisite: Music 101-102. First semester: continuation of four-part writing, involving triads and seventh chords and their inversions, non-harmonic tones, simple and advanced modulations, and altered chords, as applied through the harmonic practices of the Romantic composers. Second semester: emphasis is placed on the eighteenth century contrapuntal technique, including chorale harmonization and contrapuntal writing in two or three voices. Exercises in melodic, harmonic, and contrapuntal dictation closely correlated with material studied. Five hours per week. Credit, eight semester hours.

301-302. HISTORY OF MUSIC. A study of the important movements in the development of music from earliest times to the present. Offered alternate years. Prerequisite: Music 201-202. Credit, six semester hours.

303-304. FORM AND ANALYSIS. A course designed to give training in the technique of melodic, harmonic, contrapuntal, and structural analysis of music from Gregorian chant through contemporary music. Prerequisite: Music 201-202. Credit, four semester hours.

305-306. INTRODUCTION TO MUSIC. A course designed to equip the student for intelligent music listening. Representative orchestral music and opera will be studied in the first semester. Chamber music, choral music and representative selections from the literature of pre-Bach and contemporary times will be studied in the second semester. No musical background is necessary. Offered alternate years. Credit, six semester hours.

309-310. MUSIC IN CHRISTIAN EDUCATION. (For students intending to enter church work, apart from music). A practical course to help leaders in local churches obtain an understanding of

the function of music in the Christian Education program. No musical background is necessary. Offered alternate years. Two classes per week. Credit, four semester hours.

313-314. PIANO PEDAGOGY. Methods, techniques and materials for use in teaching piano. Materials will include those suitable for pre-school, grade school, junior high and high school students. Practice teaching required throughout both semesters. Credit, four semester hours.

315-316. VOICE PEDAGOGY. Methods of teaching voice, stage deportment, breath control, repertoire, and selected vocal material. Practice teaching required throughout both semesters. Credit, four semester hours.

319-320. PUBLIC SCHOOL MUSIC. First semester: fundamentals of music theory and sight-reading necessary for primary grade teachers—study of the child voice, rote songs, problems, and materials of music in grades one to three. Second semester: fundamentals of music theory and sight-reading necessary for intermediate and upper grade teachers—study of problems and music materials in grades four to six. Required for Bachelor of Science students majoring in elementary education. Offered alternate years. Credit, six semester hours.

402. HYMNOLOGY. Survey of hymnology from Old Testament to modern times. Emphasis upon the study of representative hymns of each historical period, and their cultural and religious backgrounds. Credit, two semester hours.

403-404. CONDUCTING. Practice in the fundamental techniques for conducting standard metric patterns; the development of rhythmic clarity and style. Development in the control of tempo, dynamics, and interpretation. Practice in conducting hymns, chorales, and anthems; score reading. Offered alternate years. Two hours per week. Credit, four semester hours.

405. JUNIOR AND YOUTH CHOIR WORK. Junior and Youth Choir conducting and repertory. Organization and management of Junior and Youth Choirs. Use of music in informal worship. Practical experience in working with Junior and Youth Choirs. Credit, two semester hours.

406. ADULT CHOIR WORK. Conducting, choral methods, repertory, and practical work with adult choir groups. The course will take up the organization of volunteer choirs, rehearsal methods, choir problems, and principles of interpretation. A study of standard anthems for the church year will be made. Credit, two semester hours.

407. MUSIC AND CORPORATE WORSHIP. Beginning with a survey of the history of the Liturgy and progressing through Protestant practices, this course seeks to provide standards for selection and familiarity with hymns, choral, keyboard and instrumental music appropriate for use in church. Prerequisite: Music 201-202. Offered alternate years. Credit, two semester hours.

409-410. COUNTERPOINT. A practical study of the medieval modes and the vocal polyphony of the motet and mass up to, and including, five-part writing. Materials based on the style of Palestrina and the contemporaries. Credit, four semester hours.

411-412. KEYBOARD LITERATURE. A study of the literature of keyboard instruments from the 15th century to the present, including forms, technical improvements and advances, and interpretation. Two hours per week. Credit, four semester hours.

417. ARRANGING TECHNIQUE. A course designed to give training in making arrangements of music for vocal and instrumental groups of various sizes and combinations. Credit, two semester hours.

COLLEGE CHORUS. Members are chosen by individual audition at the beginning of the fall term. Two rehearsals a week. Credit, two semester hours per year. For specific regulations governing the Chorus, consult the Student Handbook.

The following is a description of the applied music works offered by the Music Department:

PIANO

Before a student may take Piano 5, she must give evidence of ability to play correctly major and minor scales and arpeggios at a moderate tempo; a Bach two-part or three-part Invention: Etudes by Czerny (School of Velocity), Heller, or Cramer; a composition from memory of Grade IV difficulty; and to read hymns at sight.

PIANO 1-4 (For non-music majors)

The technique and materials will be selected to meet the needs of the individual student. Instructors will include Junior and Senior students who are taking Piano Pedagogy.

PIANO 5

Major and minor scales and arpeggios in two, three, and four octaves. Etudes of greater difficulty in Czerny, Op. 299, or Cramer. Bach, two-part Inventions, or easier three-part Inventions. Easy sonatas of Haydn, Mozart, or Beethoven. Compositions of comparable difficulty from Romantic and Impressionistic schools.

PIANO 6

Major and minor scales in octaves, sixths, and tenths, in four octaves. Major, minor and dominant seventh arpeggios in four octaves. Czerny, Op. 740. Bach, three-part Inventions or French Suites. Selected sonatas by Haydn, Mozart or Beethoven. Easier Intermezzi by Brahms. Suitable pieces from Impressionistic and Modern schools.

PIANO 7

Major and minor scales in octaves, thirds, sixths, and tenths, four octaves, at moderately fast speed. Major, minor, dominant seventh and diminished seventh arpeggios at moderately fast speed. Clementi, Gradus ad Parnassum. Special technical exercises according to individual need. Bach, Well-Tempered Clavier; more difficult sonatas of Beethoven; Mendelssohn; Schumann; Chopin, Nocturnes, Preludes; other selected pieces. One-half evening recital.

PIANO 8

Scales and arpeggios at fast tempo. Major seventh arpeggios. Kullak, Octave Studies. Chopin, Etudes or Ballades, Schumann, Kreisleriana or Papillons. Beethoven, Sonatas Op. 53, 57, etc. Difficult pieces of Brahms, Liszt, Debussy and Ravel. At least one movement of a concerto. Full evening recital.

ORGAN

Completion of Piano 4, determined by examination, shall qualify the student to begin Organ 1.

ORGAN 1

Gleason: Method of Organ Playing. Preparatory exercises for manuals and pedals; selected trios, Bach: Chorale preludes (Orgelbuchlein), short preludes and fugues. Pieces of comparable difficulty. Hymn playing; chapel service playing.

ORGAN 2

Gleason: Method of Organ Playing. Continuation of manual and pedal exercises. Bach, Orgelbuchlein; short preludes and fugues; easier works of Mendelssohn, Guilmant, and other masters. Hymn playing; chapel service playing; accompanying.

ORGAN 3

Technical studies continued; more difficult studies of Bach, Mendelssohn, Guilmant, and Karg-Elert; Handel concertos; Hymn playing; chapel service playing; accompanying; half an evening recital.

ORGAN 4

Music by pre-Baroque composers; Bach, larger works; organ symphonies of Widor and Vierne; Franck, Piece Heroique; Mendelssohn Sonatas IV or VI; selected contemporary compositions. Studies in improvisation. Full evening recital.

VOICE

VOICE 1-4 (for non-voice majors)

The technique and materials will be selected to meet the needs of the individual student. Instructors will include Junior and Senior students who are taking Voice Pedagogy.

Before a student may take Voice 5, she must give evidence of ability to perform satisfactorily elementary technical exercises (scales and arpeggios) and songs of moderate difficulty, and to read simple melodies at sight.

VOICE 5

Technical exercises for the development of posture, breathing, range, tone quality and diction. Introduction to song literature through the use of easy contemporary songs, folk songs, sacred songs, Italian songs and English songs.

VOICE 6

Continuation of exercises for further development of technique. Introduction of Art Songs; German Lieder; more difficult Italian, French and old English Songs. Introduction to Oratorio and Operatic Arias.

VOICE 7

Study of advanced technical exercises. Difficult Art Songs, more advanced German Lieder, French and Italian Songs in the languages, Opera and Oratorio, and modern compositions of a more difficult nature. One-half evening recital.

VOICE 8

Study of additional song literature. Full evening recital.

# Physical Education and Health

**PHYSICAL EDUCATION**

All women students are required to satisfactorily complete a total of four semester hours of physical education activity courses—one activity course to be taken each semester during the first two years in college. These courses must include 101, 102, and 201. Special consideration for exceptions or exemptions may be given to transfer students who have completed equivalent courses, to students who for medical reasons are physically unable to take strenuous activity, or to special students who are excused by reason of age or other administrative procedures.

Students may elect other activity courses (courses with 100 or 200 numbers) for which credit may be received, but which will only count toward the 122 academic hours and 122 quality points required for graduation when such courses are taken in connection with requirements for courses listed as Recreational or Social Work and Part-time Teacher of Physical Education in the Secondary School (in North Carolina). (See page 35, REQUIREMENTS FOR GRADUATION)

101. TEAM SPORTS. Soccer, speedball, field ball, basketball. Two hours per week, Fall semester. Credit, one semester hour. Fee.

102. TEAM SPORTS. Basketball (continued), volleyball, softball. Two hours per week, Spring semester. Credit, one semester hour. Fee.

105. RECREATIONAL GAMES. Recreational games, individual and dual sports. This course is designed for and adapted to meet the needs of those who for medical reasons are unable to register in physical education 101, 102, and 201. Not open to students physically able to take other activity courses. Two hours per week, Fall semester. Credit, one semester hour. Fee.

106. RECREATIONAL GAMES. (Continuation of 105). Two hours per week, Spring semester. Credit, one semester hour. Fee.

201. FOLK DANCE. Rhythmic activities and folk dances. Two hours per week. Credit, one semester hour. Fee.

202. FOLK DANCE. Rhythmic activities and folk dances. Prerequisite, 201 or equivalent. Two hours per week. Credit, one semester hour. Fee.

203. ELEMENTARY TUMBLING. Stunts, tumbling, pyramid building. Two hours per week. Credit, one semester hour. Fee.

204. ELEMENTARY TENNIS AND BADMINTON. Two hours per week. Credit, one semester hour. Fee.

205. RECREATIONAL SPORTS. Individual and dual recreational games and sports. Adapted to meet needs of those who wish to use these sports in church or community recreation. Two hours per week. Credit, one semester hour. Fee.

206. ARCHERY. Two hours per week. Fee. Credit, one semester hour.

207. FUNDAMENTALS OF MOVEMENT. Relaxation and body mechanics. Two hours per week. Credit, one semester hour. Fee.

Academic credit given for following courses:

307. PRINCIPLES. Principles of physical education and recreation: aims, objectives, interpretations and administration. Two hours per week. Credit, two semester hours.

308. TESTS AND MEASUREMENTS IN PHYSICAL EDUCATION. Two hours per week. Credit, two semester hours.

309. LEADERSHIP IN RECREATION. Source materials, program planning, and administration in church, community and camp. Two hours per week. Credit, two semester hours.

310. KINESIOLOGY. Prerequisite, Anatomy 205. Three hours per week. Credit, three semester hours.

401. COACHING AND OFFICIATING. Coaching and officiating in team sports: soccer, speedball, field ball. One hour of theory and two hours of practice per week. Prerequisite, 307. Credit, two semester hours.

402. COACHING AND OFFICIATING. Coaching and officiating in team sports: basketball, volleyball, softball. One hour of theory and two hours of practice per week. Prerequisite, 307. Credit, two semester hours.

403. TEACHING OF FOLK DANCE. Source materials and methods. Students receive practice in recreational functions. Two hours per week. Prerequisite, 307. Credit, two semester hours.

405. PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL. Materials, methods, and curriculum. Required by N. C. for certificate in Elementary Education. Two hours per week. Credit, two semester hours.

406. PHYSICAL EDUCATION IN THE SECONDARY SCHOOL. Materials, methods, and curriculum. Two hours per week. Credit, two semester hours.

### HEALTH

108. HYGIENE. A standard course presenting, briefly, the structure and functions of the body; the nature of disease and processes of recovery; and the forces of medical science and public health available for attack against disease and promotion of health. Credit, three semester hours.

407. HEALTH EDUCATION IN THE ELEMENTARY SCHOOL. This course, designed for Juniors and Seniors, presents the educational aspects of the school health program and the personal relationships involved. Organization, methods and procedures in health education are presented and related to the various elementary and secondary grades. Prerequisites: Hygiene, Child Psychology. Credit, two to three semester hours.

## Sciences and Mathematics

### BIOLOGY

101. SURVEY OF THE BIOLOGICAL SCIENCES. Consideration of the philosophy of science; basic concepts concerning protoplasm and the cell; a survey of the animal kingdom; and fundamentals of human anatomy and physiology. Two hours of lecture and one three-hour lab per week. Credit, three semester hours. Laboratory fee.

102. SURVEY OF THE BIOLOGICAL SCIENCES. Consideration of heredity; a survey of the plant kingdom; the fundamentals of plant anatomy and physiology; ecology; evolution; and conservation. Two hours of lecture and one three-hour lab per week. Credit, three semester hours. Laboratory fee.

201. ANATOMY AND PHYSIOLOGY OF THE TRACHEOPHYTES. A detailed study of the anatomy and physiology of the seed, root, leaf, stem and flower of higher plants. Laboratory ex-

periments and field studies will be conducted to illustrate the points under consideration, when possible. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 102. Credit, three semester hours. Laboratory fee.

202. SURVEY OF THE PLANT KINGDOM. Consideration of the more important Phyla and Classes of plants, and the principal orders and families of flowering plants as to distinguishing characteristics, habitats and importance to man. Field trips will be conducted whenever possible to illustrate the points under consideration. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 102. Credit, three semester hours. Laboratory fee.

203. INVERTEBRATE ZOOLOGY. Consideration of the more important Phyla and Classes of Invertebrates, and the principal orders of insects as to: distinguishing characteristics, habitats and importance to man. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 101. Credit three semester hours.

204. COMPARATIVE ANATOMY OF THE VERTEBRATES. Comparison of the organs and organ systems of the various classes of vertebrates. Emphasis in this course will be placed on the laboratory work, which will consist of the dissection of the shark, salamandar and cat. This course is designed to develop technique in dissecting animals, and give a basic understanding of vertebrate anatomy and its evolution. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 101. Credit, three semester hours. Laboratory fee.

205. HUMAN ANATOMY AND PHYSIOLOGY. A detailed study of the anatomy and physiology of the various human body systems. Emphasis will be placed on function as illustrated by structure in the laboratory work. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 101 completed or in progress. Credit, three semester hours. Laboratory fee.

206. MICROBIOLOGY. A study of the morphology and physiology of bacteria, fungi, and protozoa, and their significance to man. Considerable emphasis is placed on the development of sterile techniques, the preparation of media and the handling of cultures. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 102 completed or in progress. Credit, three semester hours. Laboratory fee.

301, 302. SPECIAL PROBLEMS IN SCIENCE (an Honors Course). Only students who have been approved by the Head of the Science Department and who have a special interest or aptitude in Science may take this course. They will work on problems of their choosing under the supervision of a member of the Science Faculty. It is assumed that the work of the students will be independent, with only necessary guidance from the instructor. Prerequisite: Biology 101 and 102, or equivalent work in Chemistry or Physics. Credit, one to three semester hours for each semester.

**COURSES OF INSTRUCTION**

306. HEREDITY AND EUGENICS. A study of fundamentals of heredity. Considerable time will be spent on the application of genetic principles to plants and animals, particularly man. Three hours of lecture. Prerequisite: Biology 102. Credit, three semester hours.

307. ECOLOGY. A study of the relationship of organisms to their environment. Special emphasis will be placed on populations,

the community and the relationship of ecology to evolution. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 101 and 102. Credit, three semester hours. Laboratory fee.

401, 402. SPECIAL PROBLEMS IN SCIENCE. A continuation of 301, 302. Credit, one to three semester hours for each semester.

404. VERTEBRATE EMBRYOLOGY. A study of the general principles of embryology of the vertebrates. Two hours of lecture and one three-hour lab per week. Prerequisite: Biology 101 and 102. Credit, three semester hours. Laboratory fee.

405. NATURE STUDY. The purpose of this course is to acquaint the prospective teacher with the nature materials and their use in teaching. The content of the course includes birds, flowers, insects, trees, rocks and minerals, clouds and constellations. Two hours of lecture and one three-hour laboratory per week. Prerequisite: Biology 101 and 102. Credit, three semester hours. Laboratory fee.

**CHEMISTRY**

101-102. GENERAL CHEMISTRY. Fundamental principles of chemical reactions and their equations and a study of some non-metals. Study of the common chemical elements and their principal compounds. Two hours of lecture and one three-hour lab per week. Credit, six semester hours. Laboratory fee.

201-202. ORGANIC CHEMISTRY. This includes the study of aliphatic hydrocarbons, their derivatives, fats, carbohydrates, and the aromatic series of organic compounds. Three laboratory hours and two recitation hours per week for the year. Prerequisite: Chemistry 101-102. Credit, six semester hours. Laboratory fee.

**PHYSICAL SCIENCE**

101, 102. SURVEY OF THE PHYSICAL SCIENCES. Subject matter to be selected from the fields of astronomy, chemistry, geology, meteorology and physics. Two hours lecture and one three hour lab per week. Credit, six semester hours. Laboratory fee.

**PHYSICS**

101-102. GENERAL PHYSICS. A course designed to acquaint students with the fundamentals of mechanics, heat, light, sound, magnetism, and electricity. This course is designed to meet the requirements of science majors, and the preparatory courses for the medical specialties. Two hours of lecture and one three-hour lab per week. Credit, six semester hours. Laboratory fee.

**MATHEMATICS**

100. BASIC MATHEMATICS. Common and decimal fractions, percentages, averages, powers and roots in arithmetic; formulas, simple equations, and graphs in algebra; and problems in geometry and trigonometry. Credit, three semester hours.

101. COLLEGE ALGEBRA. A rapid review of the elementary principles, followed by a study of some of the more important topics of advanced algebra. Among the subjects included are linear and quadratic functions, logarithms, determinants, progressions and selected topics in the theory of equations. Credit, three semester hours.

102. PLANE TRIGONOMETRY. The trigonometric functions defined as ratios, the principal algebraic relations between them

and their application to the solution of right and oblique triangles, both with and without logarithms. Practical problems are used rather than merely theoretical ones. Credit, three semester hours.

103. MATHEMATICS FOR NURSES. A review of elementary arithmetic with emphasis on common and decimal fractions; a study of the metric and U. S. systems of measure, including the apothecaries system in both and the preparation of solutions by volume and weight in both; a study of the three temperature scales and their relation. Credit, two semester hours. Fee.

105-106. BUSINESS MATHEMATICS. Same as Business 105-106. Credit, six semester hours.

# Social Studies

The students who major in Social Studies are required to take Social Studies 101-102; and 201-202; and twenty-four additional hours selected from the Social Studies courses—twelve hours of this must be in history courses. For students who are preparing to teach Social Studies in the secondary schools, the additional requirement is twenty-one hours of psychology and education.

Advanced courses offered alternate years.

**HISTORY**

101, 102. A HISTORY OF WORLD CIVILIZATION. A summary of important political, economic, and social forces in the world from the beginnings of ancient civilization to the present time. Credit, six semester hours.

201, 202. UNITED STATES HISTORY. A summary of important political, economic, and social forces in the history of the United States from the pre-revolutionary period to the present. Credit, six semester hours.

203. TWENTIETH CENTURY WORLD PROBLEMS. A special study is made of the conflicting systems of fascism, communism, and democracy. Credit, three semester hours.

305. EARLY MODERN EUROPEAN HISTORY, 1500-1800. This course traces the growth of nationalism, the religious reformation, and the economic expansion with special emphasis on the French Revolution. Credit, three semester hours.

306. NINETEENTH CENTURY EUROPE. The political, social, and economic forces in Europe during the nineteenth century are emphasized in the course. Credit, three semester hours.

401. AMERICAN COLONIAL HISTORY. In this course the political, social, and economic development of the English colonies is traced from 1689 through the American Revolution. Credit, three semester hours.

402. RECENT UNITED STATES HISTORY. An intensive study of the political, social, and economic development of the United States from 1900 until the present day. Credit, three semester hours.

403. DIPLOMATIC HISTORY OF THE UNITED STATES TO 1900. A careful study of the foreign relations and diplomacy of the United States to 1900. Credit, three semester hours.

404. INTERNATIONAL RELATIONS. A study is made of the more important problems of international affairs from 1900 to the present time. Credit, three semester hours.

406. CHURCH HISTORY. Same as Christian Education 406.

**ECONOMICS**

208. Same as Business Education 208.

**GOVERNMENT**

303. UNITED STATES GOVERNMENT. This course offers a study of the national, state, and local government. Especial emphasis is placed on the American democratic process so that the student may take an intelligent part in civic affairs. Credit, three semester hours.

**GEOGRAPHY**

302. INTRODUCTION TO GEOGRAPHY. This course offers a study of the fundamental distribution patterns of the world. Natural features, especially climates, land forms, vegetation, and soils, are studied. Credit, three semester hours.

302. ECONOMIC AND REGIONAL GEOGRAPHY. This is a study of basic economic organization of peoples by occupations and by regions. Credit, three semester hours.

**SOCIOLOGY**

204. INTRODUCTION TO SOCIOLOGY. This course deals with the general nature and principles of sociology. Special attention is given to the ecological, cultural, and psycho-social forces and to outstanding social groups and to the changing personality under the influences that play upon it through group processes. Credit, three semester hours.

209. SOUTHERN REGIONAL RESOURCES. This course gives a survey of the resources of the Southland. Credit, three semester hours.

304. COURTSHIP AND MARRIAGE. Prerequisite: Sociology 204 or permission of the instructor. A study of the practical problems which young people face in their relationships with the opposite sex and the study of the fundamental Christian principles on which a successful marriage is based. Credit, three semester hours.

# Student Organizations — 1957-1958

### Student Government Cabinet

Ann Bullard ..... President
Peggy Jo Miller ..... Vice-President
Mabel Wicker ..... Secretary

Mary Lou Kiser, J. Lou Dedrick, Pansie Cameron, Ann Sharpe, Frances Murphy, Gladys Culler, Patty Gray, Marcy Mangrum, Ruth White, Lois Keys, Charlotte Osborne, Mary Lou Hamm, Martha Rose Miller, Mary Mangrum, Sabra Slay, Frances Arrington, Martha Robinson, Ida Morris.

### House Officers

Frances Murphy ..... President, Howerton Hall
Gladys Culler ..... President, College Hall
Patty Gray ..... Assistant House President, Howerton Hall
Marcy Mangrum ..... Assistant House President Howerton Hall
Charlotte Osborne ..... Assistant House President, Howerton Hall
Martha Rose Miller ..... Assistant House President, Howerton Hall
Ruth White ..... Assistant House President, College Hall
Lois Keys ..... Assistant House President, College Hall
Mary Lou Hamm ..... Assistant House President, College Hall

### Student Christian Association

Mary Lou Kiser ..... President
Anna Price ..... Vice-President
June McCroskey ..... Secretary
Jo Thomas ..... Treasurer

### SUN DIAL Staff

Pansie Cameron ..... Editor-in-Chief
Louise Bradshaw and Lucille Blackwell ..... Associate Editors
Patty Gray ..... Business Manager
Mary Lou Hamm ..... Advertising Manager
Marcy Mangrum ..... Advertising Manager

### DIALETTE Staff

Ann Sharpe ..... Editor-in-Chief
Jean Mash ..... Associate Editor
Helen Harper ..... Business Manager
Kathleen Johnston ..... Advertising Manager

### Athletic Association

J. Lou Dedrick ..... Acting President
Kay Jouret ..... Secretary
Barbara Priest ..... Treasurer

# DEGREES CONFERRED IN 1957

**BACHELOR OF ARTS**

Shirley Lavern Anderson
Frances Elaine Berrong
Clara Beth Braford
Gayle Dean Brown
Carolyn Jaunice Cathey
Rebecca Joan Cooper
Harrie R. Danenhower
Barbara Joyce Dorton
Garon Sylvestia Driggers
Frances Melton Hills
Emily Mae Mohler
Shirley Ann Nash
Jewell Neil
Elizabeth Anne Newton
Norma Roberta O'Brien
Jane Calvin Pratt
Patricia Ann Priest
Sarah Kathryn Steele
Shirley Patricia Swofford

**BACHELOR OF SCIENCE**

Helen I. Alexander
Betty Louise Bulger
Shirley Lou Caudill
Margaret Patsy Childers
Valeen Cooper
Doyle Edward Davis
Frankie Jo Dellinger
Mary Frances Edwards
Thelma Virginia Grant
Margie Ann Hudson
Martha Louise Jones
Faye Anna Lowry
Geneva Woodfin
Opal Estelle Woodfin

**COMMERCIAL CERTIFICATES**

**Two-Year**

Evelyn Sue Clements
Sylvia Jean Gallimore
Helen Joyce Harper
Mary Etta Hirschi
Mary Agnes Johns
Barbara Anne May
Betty Jean Scott
Helen Marie Smith
Nancy Lee Wilson

**CLASS PRESIDENTS**

Sabra Slay ..... Senior Class
Frances Arrington ..... Junior Class
Martha Robinson ..... Sophomore Class
Ida Morris ..... Freshman Class

# Registry

**1957-1958**

## SENIORS

| | |
|---|---|
| Blackwell, Lucille | Hendersonville, North Carolina |
| Bradshaw, Louise | Barium Springs, North Carolina |
| Bullard, Ann | Marietta, Georgia |
| Burwell, Jean | Oxford, North Carolina |
| Cameron, Pansie | Raleigh, North Carolina |
| Cathey, Jane | Charlotte, North Carolina |
| Culler, Gladys | Jefferson, North Carolina |
| Davis, Jo Ann | Graham, North Carolina |
| Haley, Sylva | Danville, Virginia |
| Jackson, Bob | Asheville, North Carolina |
| Jones, Jack | Corbin, Kentucky |
| Key, Rebecca | Reidsville, North Carolina |
| Kim, Sun Ai | Seoul, Korea |
| Kiser, Mary Lou | Charlotte, North Carolina |
| Kyle, Peggy | Maitland, Florida |
| Lawson, Mrs. Effie | Jewell Valley, Va. |
| Miller, Peggy Jo | Stony Point, North Carolina |
| Murphy, Frances | Willard, North Carolina |
| Ownbey, A. C. | Black Mountain, North Carolina |
| Poarch, Martha | Draper, Virginia |
| Price, Anna | Perryville, Missouri |
| Renshaw, Anne | Hendersonville, North Carolina |
| Robbins, Edwina | Pineola, North Carolina |
| Sharpe, Ann | Clinton, South Carolina |
| Slay, Sabra | Jackson, Mississippi |
| Taylor, Betty Jane | Bear Creek, North Carolina |
| Turnage, Betty Sue | Quincy, Florida |

## JUNIORS

**1957-1958**

| | |
|---|---|
| Alter, Martha | Miami, Florida |
| Arrington, Frances | Francisco, North Carolina |
| Bowman, Betty | Asheville, North Carolina |
| Broske, Jean | Richmond, Virginia |
| Buck, Lillian | Elk Park, North Carolina |
| Cleveland, Jean | Greenville, South Carolina |
| Cox, Ann | Whitesburg, Kentucky |

Dedrick, Janet Louise — Staunton, Virginia
Goulas, Constantine — Asheville, North Carolina
Coray, Jacqueline — Black Mountain, North Carolina
Gray, Patty — Abingdon, Virginia
Hamm, Mary Lou — Davenport, Florida
Harper, Helen — Clover, South Carolina
Johns, Mary Agnes — Farmville, Virginia
Johnston, Kathleen — Selma, Alabama
Kirkman, Charles — Pleasant Garden, North Carolina
Krahenbill, Jeannette — Princess Anne, Virginia
Landers, Georgia — Asheville, North Carolina
McDaniel, Mrs. W. T. — Asheville, North Carolina
McCroskey, June — Abingdon, Virginia
Mangrum, Mary — Sherman, Texas
Marshburn, Willie Bea — Sanford, North Carolina
Mash, Jean — Glendale Springs, North Carolina
Miller, Martha Rose — Oteen, North Carolina
Murphy, Edith — Willard, North Carolina
Oates, Carolyn — Gastonia, North Carolina
Osborne, Charlotte — Oakwood, Virginia
Poarch, Mary Glenn — Draper, Virginia
Prator, Claudia — Saltville, Virginia
Pressley, Virginia — Fair Bluff, North Carolina
Priest, Barbara — Morriston, Florida
Rhyne, Sara — Gastonia, North Carolina
Schenk, Mary — Memphis, Missouri
Stuart, Joyce — Swannanoa, North Carolina
Sullivan, Mary — Jewell Ridge, Virginia
Thomas, Martha Jo — Tallahassee, Florida
Wicker, Mabel — Kinards, South Carolina
Whitney, Dick — Waynesboro, Mississippi

## SOPHOMORES

Allen, Carolyn — Reidsville, North Carolina
Allen, Dorothy Ann — Black Mountain, North Carolina
Amandolia, Mrs. S. T. — Black Mountain, North Carolina
Arena, Thomas — Washington, Pennsylvania
Ballew, Mary Helen — Marion, North Carolina
Blackwelder, Patricia — Spartanburg, South Carolina
Blackwell, Phoebe — Hendersonville, North Carolina
Blanton, Carolyn — Crummies, Kentucky
Blevins, Irene — Black Mountain, North Carolina
Burton, Lois — Hopkinsville, Kentucky
Cannady, Jean — Willard, North Carolina
Chestnutt, Peggy — Rose Hill, North Carolina

Cibula, Cathy ..... Hopewell, Virginia
Clark, Joan ..... Asheville, North Carolina
Coates, Dietta ..... Davidson, North Carolina
Coker, Thelma ..... Charleston, South Carolina
Conner, Joan ..... Skyland, North Carolina
Cox, Marjene ..... Ozark, Alabama
Curtis, Mary Jo ..... Old Fort, North Carolina
Duke, Pansy ..... Columbia, South Carolina
Elliott, Vernon ..... Asheville, North Carolina
Fortune, Mary Louise ..... Black Mountain, North Carolina
Gibson, Sue ..... Marion, North Carolina
Harrison, Connie ..... Thomasville, North Carolina
Huff, Doris ..... Oxford, North Carolina
Huh, Susan ..... Bluefield, West Virginia and Korea
Inskeep, Nora ..... South Daytona, Florida
Johnston, Jeannie ..... Leasburg, North Carolina
Jouret, Kay ..... North Charleston, South Carolina
Kegebein, Betty ..... Norfolk, Virginia
Keller, Louise ..... Carrollton, Georgia
Keys, Lois ..... Central City, Kentucky
Kim, Min Soo ..... Seoul, Korea
Lovvorn, Sandra ..... Atlanta, Georgia
McIntyre, Frances ..... Letcher, Kentucky
McWhorter, Martha ..... Easley, South Carolina
Mabe, Beverly ..... Mooresville, North Carolina
Mangrum, Marcy ..... Sherman, Texas
Manning, Martha ..... Jesup, Georgia
May, Elizabeth ..... Farmville, North Carolina
Miller, Martha Ann ..... Laurel Springs, North Carolina
Morse, Noel ..... Birmingham, Alabama
Oxner, Patsy ..... Saluda, South Carolina
Peterson, Mary Lee ..... Bakersville, North Carolina
Rhodes, Mrs. Woody ..... Black Mountain, North Carolina
Robinson, Faye ..... Turtletown, Tennessee
Robinson, Martha ..... Lincolnton, North Carolina
Ruff, Carol ..... St. Albans, West Virginia
Shirah, Patricia ..... Porterdale, Georgia
Smart, Betty ..... Connelly Springs, North Carolina
Steele, Martha ..... Cleveland, North Carolina
Townes, Joy ..... Augusta, Georgia
Turner, Alice ..... Florence, South Carolina
Wayne, Paula ..... Vannoy, North Carolina
White, Martha Sue ..... Asheville, North Carolina
White, Ruth ..... Stockbridge, Georgia
Windsor, Mary Thom ..... Onancock, Virginia
Wooldridge, Eugenia ..... Buena Vista, Georgia

**FRESHMEN**

Alexander, Alice — Asheville, North Carolina
Alford, Freda — Clinton, South Carolina
Allen, Dorothy Elaine — Selma, Alabama
Alter, Brenda — Miami, Florida
Attwood, Mary Lou — North Miami, Florida
Berrong, Phyllis — Alto, Georgia
Berryhill, Evelyn — Charlotte, North Carolina
Beshears, Anita — North Wilkesboro, North Carolina
Brewer, Lettie — Miami, Florida
Cabrera, Silvia — Sagua La Grande, Cuba
Cameron, Paula — Raleigh, North Carolina
Carnes, Jean — Leesburg, Virginia
Conley, Sally — Oceana, West Virginia
Crosby, Janet — Charlotte, North Carolina
Deyton, Stella — Green Mountain, North Carolina
Dodge, Joan — Amarillo, Texas
Douglas, H. F. — West Asheville, North Carolina
Douglas, Mrs. H. F. — West Asheville, North Carolina
English, Joyce — Laurel Hill, North Carolina
English, Patricia — Asheville, North Carolina
Faddis, Jo Dean — Galax, Virginia
Falls, Jean — Roanoke, Virginia
Fazekas, Elizabeth — Augusta, Kentucky
Fulford, Lynette — Lyons, Georgia
Gatlin, Annette — Jacksonville, Florida
Glick, Patricia — Lexington, Virginia
Godfrey, Mrs. M. D. — Black Mountain, North Carolina
Gosnell, Nancy — Asheville, North Carolina
Gray, Jo Ann — Albany, New York
Hooper, Frances — Robbinsville, North Carolina
Houk, Mary Ellen — Morganton, North Carolina
Howell, Jane — Sharon, South Carolina
Johnson, Eugenia Ann — Trumbull, Connecticut
Jolley, Jo Ann — Riverdale, Georgia
Kendall, Judith — North Charleston, South Carolina
Lancaster, Robert — Horse Shoe, North Carolina
Lowe, Mary Ann — Glade Valley, North Carolina
McClain, Gertrude — Seneca, South Carolina
McConnell, Terry — Abingdon, Virginia
McCroskey, Ardyth — Badin, North Carolina
McKain, Irene — Whitmire, South Carolina
Martin, Etta — Virgilina, Virginia
May, Carolyn — Winchester, Kentucky
Morris, Ida — Mobile, Alabama

Noval, Ester ..... Habana, Cuba
Owens, Martha ..... Ware Shoals, South Carolina
Prator, Norma ..... Saltville, Virginia
Ramsey, Kara ..... Teachey, North Carolina
Robinson, Lettie ..... Winston-Salem, North Carolina
Shepherd, Sally ..... Laurel Springs, North Carolina
Singleton, Marilyn ..... Laurinburg, North Carolina
Sparks, Dreama Jo ..... Bakersville, North Carolina
Sutton, Jan ..... Huntersville, North Carolina
Sutton, Susan ..... Princeton, West Virginia
Taylor, Jean ..... Kannapolis, North Carolina
Tolley, Virginia ..... Clifftop, West Virginia
Van Noppen, Mary Louise ..... Boone, North Carolina
Walker, Margaret ..... Blackshear, Georgia
Watson, Virginia ..... Silver Creek, Georgia
White, Judith ..... Orlando, Florida
Whiteside, Estelle ..... Horse Shoe, North Carolina
Whitson, Nancy ..... Relief, North Carolina
Yarbrough, Rebecca ..... Roanoke, Virginia
Young, Betty Jean ..... Green Mountain, North Carolina

## SPECIAL STUDENTS

Ager, Frances ..... Black Mountain, North Carolina
Dillingham, Carolyn ..... Barnardsville, North Carolina
Jones, Nell ..... Black Mountain, North Carolina
Page, Mrs. Grover T. ..... Asheville, North Carolina
Rich, Mrs. W. B. ..... Maryville, Tennessee

## EXTENSION STUDENTS

Blair, Mrs. Annie W. ..... West Asheville, North Carolina
Ballew, Mrs. Lyndall W. ..... West Asheville, North Carolina
Bass, Mrs. Susie B. ..... Asheville, North Carolina
Camp, Miss Willie Mae ..... Asheville, North Carolina
Crook, Mrs. Christine L. ..... Asheville, North Carolina
Dowling, Miss Louise ..... Asheville, North Carolina
Garren, Miss Margaret ..... Arden, North Carolina
Hice, Mrs. Maude W. ..... Candler, North Carolina
Holebrooks, Mrs. Laverna Cook ..... West Asheville, North Carolina
Howell, Mrs. Florine B. ..... West Asheville, North Carolina
Jones, Miss A. Eileen ..... Asheville, North Carolina
Joyner, Mrs. Orla P. ..... Asheville, North Carolina
McCurry, Mrs. Hettie R. ..... Black Mountain, North Carolina
Mahaffey, Mrs. Annie Ruth ..... Biltmore, North Carolina
Maxey, Mrs. Grace R. ..... Asheville, North Carolina
Parker, Miss Mary ..... Oteen, North Carolina
Poteat, Miss Mamie E. ..... Oteen, North Carolina
Richey, Mrs. Vestie E. ..... Asheville, North Carolina
Robertson, Miss Mary Lou ..... Swannanoa, North Carolina
Seaborn, Mrs. Eunice ..... Asheville, North Carolina
Stevens, Mrs. Peggy Bryant ..... Swannanoa, North Carolina
Thomas, Miss Allie Mildred ..... Oteen, North Carolina
Westall, Miss Sarah Elizabeth ..... West Asheville, North Carolina
Williams, Mrs. Ella Washington ..... Asheville, North Carolina

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**APPLICATION BLANK**
For Entrance To:
**Montreat College, Montreat, N. C.**

Date_____

Name (print)_____
first middle last

Street_____

City_____ State_____

Date of birth_____ Race_____
day month year

Place of birth_____

Name of Parents_____

Address_____

Name and address of high school from which you have or will graduate_____

_____

Year of graduation from high school_____ Name of college you have attended_____

Are you a church member?_____ Please give the name of your church_____

Pastor's name_____ His address_____

Remarks_____

_____

_____

Your signature_____

---

**How To Apply**

1. Fill out and mail the application blank, with ten dollars ($10.00) to: The Registrar, Montreat College, Montreat, N. C.
2. Ask your high school principal to send a transcript of your credits to: The Registrar, Montreat College, Montreat, N. C.
3. If you have earned credits at any other college or university ask the registrar of that institution to send a transcript of those credits to: The Registrar, Montreat College, Montreat, N. C.
4. After receiving your application, Montreat College will send you a medical information blank and three confidential information blanks with instructions.